

AUTHORITY MEETING AGENDA
375th Meeting
April 9, 2024 at 12:00 p.m.

ACTION ITEM NO.	DESCRIPTION
	Consideration of Approved Minutes of Previous Meeting
2024-2-1	On-Call Contract Amendments
2024-2-2	Budget Amendments
2024-2-3	Award of Baltimore City Litter Abatement Contract

Notes:

- 1. The meeting will be conducted via Webex and accessible to the public via livestream at the following link: https://youtube.com/live/jkN_5690XdE?feature=share*
- 2. Portions of this meeting are permitted to be held in closed session in accordance with the General Provisions Article of the Maryland Annotated Code, Title 3 – Open Meetings Act. Authority for the closed session is Section 3-305(b)(1), to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals. However, the Authority does not intend to hold a closed session for this meeting.*
- 3. Agendas are subject to change up to and during the meetings. Agenda changes confirmed up to one day prior to a meeting will be posted in advance of the meeting. Agenda changes occurring subsequent to posting will be reflected in the minutes.*

410.333.2730 / 410.333.2721 fax / authority@nmwda.org
nmwda.org / Business-to-Business Recycling: mdrecycles.org
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill

MEMBERS:

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / D'Andrea L. Walker, Baltimore County / Clifford J. Engle, Carroll County
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



ACTION ITEM NO. 2024-2-1 – On-Call Contract Amendments

1. Pinnacle Communications Resource Company (Pinnacle) - An increase in the amount of \$35,000 is needed for the Pinnacle contract for work in connection with the maintenance and upgrading of the NMWDA and MDRecycles websites, as well as other communications efforts.
2. SCS Engineers (SCS) – An increase in the amount of \$500,000 for work at the Montgomery County Transfer Station. The County will provide a purchase order to fund the work.

Staff is requesting increases in the amounts and for the on-call contracts as set forth above.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

April 9, 2024

ACTION ITEM NO. 2024-2-2 – Budget Amendments

1. Authority Communications Account – A budget increase in the amount of \$35,000 is needed for the Communications Account to support Action Item 2024-2-1(1).
2. Montgomery County General Account – A budget increase in the amount of \$500,000 is needed for the Montgomery County General Account to support Action Item 2024-2-1(2).
3. Frederick County Landfill Account – A budget increase in the amount of \$150,000 is needed for the Frederick County Landfill Account for the Transfer Station and Processing Facility Retrofit Design effort.
4. Frederick County Solar Account – A budget increase in the amount of \$10,000 is needed for the Frederick County Solar Account for maintenance/repair efforts.
5. Anne Arundel County Waste Disposal/Export Account – A budget increase in the amount of \$2,948,950 is needed for the Anne Arundel County Disposal/Export Account for anticipated additional waste disposal tonnages.

Staff is requesting budget amendments as set forth above.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

April 9, 2024

ACTION ITEM NO. 2024-2-3 – Award of Baltimore City Litter Abatement Contract

Source of Funding: City of Baltimore Compliance MOU

The Northeast Maryland Waste Disposal Authority (Authority) issued an Invitation for Bids (IFB) on January 31, 2024 for a contractor to provide one (1) year of on-call complete litter pick-up at four (4) Baltimore City Solid Waste Facilities (SWFs). The SWFs included in this IFB are:

- Northwest Transfer Station – 5030 Reisterstown Road, Baltimore, MD 21215
- Sisson Street – 2840 Sisson Street, Baltimore, MD 21211
- Reedbird – 701 Reedbird Avenue, Baltimore, MD 21225
- Bowleys Lane – 6101 Bowleys Lane, Baltimore, MD 21206

There are two, one-year extension terms that can be exercised at the sole discretion of the Authority. The callouts under the agreement are estimated to be twenty (20) workdays in a calendar year. Advertising took place on the Authority website, eMaryland Marketplace Advantage, and via an email blast to vendors registered at the City’s The Minority and Women's Business Opportunity Office.

An Addendum was issued on February 15, 2024 (reflecting the summary of the February 8, 2024 non-mandatory pre-bid meeting and clarification responses). Bids were due February 22, 2024 at 12:00 PM via electronic submission only. Eleven firms (in alphabetical order) submitted bids in response to the IFB as follows: Beck & Call Professional Services, Carter Landscaping LLC, Community Support LLC, DemoUSA, Inc., Eagle Transfer Services, Inc., FCH Cleaning Service LLC, Focus Movers LLC, Get it Right General Contractor LLC, MDH Contracting & Construction LLC, P2 Cleaning Services LLC, and Site Services LLC.

An unofficial summary of the procurement responses was posted to the Authority’s website on February 28, 2024, in lieu of a public bid opening.

Pricing supplied by the bidders is below:

Company	Extended Price - Basis of Award
Community Support LLC	\$17,664.00
Focus Movers LLC	\$21,090.00
Get it Right General Contractor LLC	\$38,000.00
Beck and Call Professional Services	\$47,416.00
Carter Landscaping LLC	\$48,000.00
MDH Contracting & Construction LLC	\$49,880.00
P2 Cleaning Services LLC	\$51,220.00
Site Services LLC	\$52,200.00
DemoUSA, Inc.	\$67,244.40
FCH Cleaning Service LLC	\$92,000.00
Eagle Transfer Services, Inc.	\$100,000.00

The following three firms met the qualifications of the IFB: Carter Landscaping LLC, DemoUSA Inc. and Site Services LLC.

Other bidders were disqualified for various reasons including lack of acknowledgement of addenda, prevailing wage requirements, or 72-hour response time requirement; lack of good standing with the Maryland State Department of Assessments and Taxation (SDAT); lack of demonstrated experience in the work of litter pickup; and/or negative references.

Based on the lowest pricing of qualified bidders, staff requests approval to enter into the litter pick-up contract with Carter Landscaping LLC substantially in the form provided to the Board for review, and made publicly available on the Authority's website. Execution of such contract is subject to final written approval by the City of Baltimore.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

April 9, 2024