

## MEMORANDUM

TO: Interested Parties

FROM: James Woods *JW*  
Project Manager

DATE: February 15, 2024

RE: Addendum No. 1 to the Invitation for Bids – Baltimore City Litter Abatement at Various City-Owned and Operated Solid Waste Facilities, issued on January 31, 2024

A non-mandatory pre-bid meeting took place at the Northwest Transfer Station on February 08, 2024. The sign-in sheet from that meeting is attached.

Below are responses to questions from interested contractors:

1. On page 10 it states, "This is a Lump Sum Job for a daily call-out, each with a duration of one (1) to five (5) consecutive workdays for each event." So when filling out attachment 1 bid form for pricing is this contract only 20 days, or 20 call outs with the potential of working more than 20 days?

**Response:** The calculation on the bid form is the Crew Cost per Day (Column B) x 20 days = Extended Price - Basis of Award (Column D). The basis of award is based on days worked (estimated at 20 workdays), not on the number of call-outs.

2. For the PPE, does the crew require safety vests? If so, any specific class of safety vest? Also, as far as "suitable head covering", does this mean a hard hat?

**Response:** Any reflective safety vest meeting ANSI Class 2 or 3 standards is acceptable. Hard hats are required for all crew members at Northwest Transfer Station. Hard hats are not required for the other three sites.

3. Under "sequence of work schedules" specifically "the contractor and the site supervisor will discuss the sequence of operation prior to commencing litter pick-up operations". Is this just saying the site supervisor would tell the contractor where trash needs to be picked-up?

**Response:** Yes. And it may include information about areas to prioritize, or City operations or other Contractors on site that may impact the litter pickup operation that day.

410.333.2730 / 410.333.2721 fax / authority@nmwda.org  
nmwda.org / Business-to-Business Recycling: mdrecycles.org  
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

### Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill

#### MEMBERS:

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / D'Andrea L. Walker, Baltimore County / Clifford J. Engle, Carroll County  
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County  
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



4. Please explain the “fringe benefits” in the prevailing wage rates.

**Response:** For reference, please see Baltimore City Code Article 5 Section 25-17 (a)(1)(ii) linked here:

[https://legislative.reference.baltimorecity.gov/sites/default/files/Art%2005%20-%20Finance\\_\(rev%2004-26-22\).pdf](https://legislative.reference.baltimorecity.gov/sites/default/files/Art%2005%20-%20Finance_(rev%2004-26-22).pdf)

5. Can the supervisor of the litter crew be paid the same as the crew or do they need to be paid more?

**Response:** *The Prevailing Wage job classification list does not have a classification for supervisor, therefore there is not a wage requirement for the supervisor.*

6. Under “inspection of work” it discusses deficiencies and how & when they will be corrected. Will the contractor be compensated once deficiencies are corrected, as long as they are within the guidelines of how and when?

**Response:** *The Contractor will only be paid for workdays completed and accepted by the Site Supervisor. The Contractor will not be paid for re-works when the cleanup is reported as deficient by the Site Supervisor. However, if more time is needed to complete the work than was estimated at the beginning of the call-out, the Contractor and Site Supervisor will discuss and agree to the extra time before the Contractor leaves at the end of a workday.*

7. Under “unsatisfactory work” it discusses the work performance of the contractor is unsatisfactory; the contractor will be notified.... Is this the same as above “inspections of work and deficiencies”?

**Response:** *See response to Question #6.*

8. Please clarify “lump sum job”. Does this mean the contractor would get a lump sum once the number of days is determined each time there is a call out?

**Response:** *The term “Lump sum” in this context means that all costs for crew labor, supervision, materials, transportation, etc. shall be included in the daily crew rate provided on the bid form.*

9. If one call out takes 5 days, does that count towards the potential 20 workdays, or is that considered one time?

**Response:** *Yes, a 5-day call-out would count 5 days against the 20 day contract total.*

10. Under the “inspection of work” where it talks about an improvement project being under construction or will be under construction during clean up, “that portion of a cleaning cycle will be deleted from the required cleaning at the direction of the site supervisor.” Does deleted mean the contractor just doesn’t get paid or does this basically negate the call out meaning that it doesn’t count towards a call out?

**Response:** *This paragraph refers to the case where another contractor has a different project on site, and they are responsible for the work and cleanup in their own work area. If that is happening when the Contractor is called out to cleanup a site, they would just avoid the area where the other contractor is doing their work.*

11. Under the same section, what constitutes a “re-entered road”?

**Response:** *The following sentence is deleted from page 9 of 16 of the IFB as it has no bearing on the work: “In no event will the Contractor be allowed additional compensation by the Authority for initial cleaning of a reentered road following rehabilitation or construction.”*

12. Is this the first time this solicitation went out for bid?

**Response:** *This is the second time this solicitation is out for bid.*

13. When was the last time this solicitation went out for bid?

**Response:** *The first solicitation was advertised Dec. 22, 2023. It was cancelled Jan. 22, 2024.*

14. How long has the current vendor had this contract?

**Response:** *This is a new contract.*

15. What is the current contract amount?

**Response:** *This is a new contract.*

Attachment

Northwest Transfer Station  
 5030 Reisterstown Road  
 Baltimore, MD 21215, 10 AM

**Baltimore City – Litter Abatement at Various City-Owned and Operated Solid Waste Facilities  
 Pre-Bid Meeting at Northwest Transfer Station (Non-Mandatory)**

With subsequent visits to  
 Sisson Street Yard 2840 Sisson St. 10:40 AM  
 Reed Bird Yard – 701 Reebird Ave.: 11:20 AM  
 Bowleys Lane Yard – 6101 Bowleys Lane: 12:00 PM

Name	Organization	E-mail	Phone
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Michael Blater	Sparks Out STEEL, I.E		<del>410</del> 310-926-2977

Northwest Transfer Station  
5030 Reisterstown Road  
Baltimore, MD 21215, 10 AM

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