

**AUTHORITY MEETING AGENDA**  
**372<sup>nd</sup> Meeting**  
**October 18, 2023 at 12:00 p.m.**

**ACTION  
ITEM NO.**

**DESCRIPTION**

	Consideration of Approved Minutes of Previous Meeting
2023-5-1	Award of Contract for Carroll County Transfer Station Repairs and Improvements
2023-5-2	Budget Amendment

**Notes:**

- 1. The meeting will be conducted via Webex and accessible to the public via livestream at the following link: <https://youtube.com/live/7YPFuEPazG0?feature=share>*
- 2. Portions of this meeting are permitted to be held in closed session in accordance with the General Provisions Article of the Maryland Annotated Code, Title 3 – Open Meetings Act. Authority for the closed session is Section 3-305(b)(1), to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals. However, the Authority does not intend to hold a closed session for this meeting.*
- 3. Agendas are subject to change up to and during the meetings. Agenda changes confirmed up to one day prior to a meeting will be posted in advance of the meeting. Agenda changes occurring subsequent to posting will be reflected in the minutes.*

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nmwda.org / Business-to-Business Recycling: mdrecycles.org  
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

**Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill**

**MEMBERS:**

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / D'Andrea L. Walker, Baltimore County / Clifford J. Engle, Carroll County  
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County  
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



## **ACTION ITEM NO. 2023-5-1 – Award of Contract for Carroll County Transfer Station Repairs and Improvements**

The Authority worked with Carroll County and Geosyntec Consultants to develop specifications for tipping floor repairs and improvements at the Northern Landfill Transfer Station in Carroll County, Maryland. On August 29, 2023, the Authority issued an Invitation for Bids (IFB) for these services. The IFB was advertised on the Authority’s website, eMaryland Marketplace, and sent to vendors that have provided similar services in the region. A non-mandatory Pre-bid meeting was held at the transfer station on September 7, 2023.

Geosyntec Consultants, through its on-call contract with the Authority, prepared the design documentation, bid support, and will assist with the Quality Assurance services for construction.

The general categories of work include, but are not limited to, the following:

1. demolishing existing concrete slab across the entire tipping floor;
2. Replacing compacted soil subbase and aggregate subbase;
3. Constructing 12-inch thick concrete tipping floor slab across the entire tipping floor;
4. Constructing Bollards;
5. *Constructing tacked-on stormwater diversion curb (at the County’s Option); and*
6. *Constructing 12-inch thick concrete apron (at the County’s option)*

An addendum was issued on September 14, 2023 amending the contract documents and to respond to vendors’ request for clarifications, including questions from the Pre-bid.

The following six firms (listed in alphabetical order) submitted bids in response to the IFB:

AJT Homes, LLC (AJT Homes), Concrete Protection and Restoration, Inc. (CP&R), Frank J. Goettner Construction Co., Inc. (Goettner Co.), INL Construction, LLC (INL), Restoration East, LLC (Restoration East), and SFMS, LLC (SFMS).

An unofficial summary of the procurement was posted to the Authority’s website on September 26, 2023, in lieu of a public bid meeting. Pricing supplied by the firms is set forth below:

Firm	AJT Homes	CP&R	Goettner Co.	INL	Restoration East	SFMS
Total Bid Amount	\$478,830	\$686,025	\$617,050	\$465,191	\$551,020	\$167,020
<i>Bid Amount w/o County Option items</i>	<i>\$420,992</i>	<i>\$611,075</i>	<i>\$554,409</i>	<i>\$414,831</i>	<i>\$497,400</i>	<i>\$145,652</i>

CP&R was deemed non-responsive as they did not provide references as required by the IFB, nor did they provide evidence of their ability to provide a performance bond. CP&R also submitted their bid response late and added many contract exclusions which included a delayed start date of January 2024.

Requests for clarifications were sent to the bidders on September 29, 2023, except for CP&R, confirming their understanding of the scope of work under the IFB. The Authority requested clarifications related to Maryland State Department of Assessments & Taxation (SDAT) certification, insurance, mobilization and demobilization, crew size for construction, means and methods for demolition of the existing slab, planned concrete mix, and names of planned concrete and aggregate suppliers. All bidders timely responded to the Authority’s request for clarifications.

SFMS, the low bidder, confirmed that their bid did not include costs for aggregate. The technical specifications of IFB required the contractor to supply and place aggregate subbase. SFMS also did not mention steel fiber reinforcement in response to the planned concrete mix. The aggregate and concrete are important elements for the successful completion of the tipping floor repairs. As such, SFMS was deemed non-responsive to the scope of work. The other bidders provided the requisite specific concrete mixes in their responses.

The contract award under this IFB is based upon the lowest responsive and responsible bidder who submits a responsive bid. INL submitted the lowest responsive bid and was deemed by representatives from the County, Geosyntec, and the Authority (“the evaluation team”) to be most advantageous to Carroll County.

INL provided all documentation and references as required of IFB including SDAT certification and evidence of its ability to obtain the required insurance and performance bond. INL also provided the proposal from its concrete supplier with the specific concrete specifications which were acceptable to the evaluation team and consistent with the requirements of the IFB. INL has also performed concrete work for the Carroll County Department of Recreation & Parks (June 2023).

Based on qualifications and pricing, staff requests approval to enter into a contract with INL Construction LLC substantially in the form of the attached IFB in the amount of \$465,191, subject to approval by the Board of Carroll County Commissioners.

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Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

October 18, 2023

**ACTION ITEM NO. 2023-5-2 – Budget Amendment**

Montgomery County Ash Account – The Service Agreement between the Northeast Maryland Waste Disposal Authority and BFI Waste Systems of Virginia, LLC, dated February 9, 2017, has been assigned to Montgomery County, effective as of October 9, 2023. Accordingly, the Authority requests to reduce the Authority’s budget for the Montgomery County Ash Contract Account by \$8,000,000. The balance of the funds under that account will be used to cover the Authority’s obligation for invoicing ash through October 9th. The Authority plans to completely close out the budget item at the December Board Meeting.

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Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

October 18, 2023