

AUTHORITY MEETING AGENDA
367th Meeting
December 6, 2022 at 12:00 p.m.

ACTION ITEM NO.	DESCRIPTION
	Consideration of Approved Minutes of Previous Meeting
2022-6-1	Approval of Audited Financial Statements (June 30, 2022 and 2021)
2022-6-2	Award of Master Service Agreement for Textile Collection and Reuse/Recycling Services
2022-6-3	Award of Master Service Agreement for Mattress and Box Spring Collection and Recycling Services

Notes:

- 1. The meeting will be conducted via Webex and accessible to the public via livestream at the following link: <https://youtu.be/OvAXWCLxLCY>.*
- 2. Portions of this meeting are permitted to be held in closed session in accordance with the General Provisions Article of the Maryland Annotated Code, Title 3 – Open Meetings Act. Authority for the closed session is Section 3-305(b)(1), to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals. However, the Authority does not intend to hold a closed session for this meeting.*
- 3. Agendas are subject to change up to and during the meetings. Agenda changes confirmed up to one day prior to a meeting will be posted in advance of the meeting. Agenda changes occurring subsequent to posting will be reflected in the minutes.*

410.333.2730 / 410.333.2721 fax / authority@nmwda.org
nmwda.org / Business-to-Business Recycling: mdrecycles.org
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill

MEMBERS:

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / D'Andrea L. Walker, Baltimore County / Clifford J. Engle, Carroll County
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



**ACTION ITEM NO. 2022-6-1 – Approval of Audited Financial Statements
(June 30, 2022 and 2021)**

The Authority’s Audited Financial Statements for June 30, 2022 and 2021 as provided to the Board for review were prepared by CliftonLarsonAllen LLP. There are no changes to the audited financial statements since the draft audited financial statements were submitted to the Board for review on November 16, 2022.

Staff is requesting approval of the Audited Financial Statements for June 30, 2022 and 2021.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

December 6, 2022

ACTION ITEM NO. 2022-6-2 – Award of Master Service Agreement for Textile Collection and Reuse/Recycling Services

The Authority issued a Request for Expressions of Interest (“REOI”) on behalf of and for the benefit of its Member Jurisdictions, Anne Arundel County, Baltimore City, Baltimore County, Carroll County, Frederick County, Harford County, Howard County, and Montgomery County for Textile Collection and Reuse/Recycling Services, dated May 6, 2020, with further related Clarification Requests, dated October 2, 2020 and January 11, 2021. The REOI was posted on the Authority’s website and distributed to a list of vendors familiar to the Authority as companies that may be interested in providing such services.

The Authority received no responsive proposals to the REOI.

In January 2022, the Authority became aware that Recloning, LLC, doing business as (“DBA”) HELPSY, (the “Contractor”), recently started to provide similar services for one of its Member Jurisdictions, Frederick County. It is noted that the Contractor was not included on the Vendor Distribution List for the REOI, as the Authority had not yet been aware of the Contractor’s existence. After the Authority became aware of the Contractor, the Authority began communications with the Contractor in March 2022 to determine the Contractor’s capability in providing the specific Reuse/Recycling Services required by Authority Members. The Contractor hosted a site visit on October 19, 2022 for Authority and Member Jurisdiction staff. After the Contractor provided documentation and information requested by the Authority and its Member Jurisdictions, it was subsequently determined by the Authority and Member Jurisdiction staff that the Contractor was qualified, capable and willing to provide such services. The Contractor has extensive experience, already servicing over one hundred (100) locations in Maryland, including Anne Arundel County and Frederick County, as well as fifty (50) locations in northern Virginia. The Contractor also has other municipal partnerships with twenty-four (24) cities in several other states.

Thus, in the interest of time and in the best interest of its Member Jurisdictions, the Authority recommends awarding a sole source Master Service Agreement (substantially in the form attached hereto) to Recloning, LLC to provide the services at pricing as follows:

- 1) Member Jurisdiction residential solid waste drop-off points at a revenue to Member Jurisdictions at the rate of \$0.14 per pound;
- 2) Collection bins at other municipal facilities at a revenue to Member Jurisdictions at the rate of \$0.14 per pound;
- 3) Collection through special collection events/community drives at a revenue to Member Jurisdictions at the rate of \$0.14 per pound; and
- 4) Curbside residential collection service at a revenue to Member Jurisdictions at the rate of \$0.02 per pound, if requested by the Member Jurisdiction.

In accordance with COMAR Section 14.13.01.11, the Board is asked to approve the sole source procurement and to authorize the Executive Director to execute the Master Service Agreement with HELPSY, for a term from the effective date per contract execution (anticipated to be in December 2022) through June 30, 2027. Member Jurisdictions utilizing the Reuse/Recycling Services will enter into Confirmations with the Contractor as set forth in the Master Service Agreement.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

December 6, 2022

ACTION ITEM NO. 2022-6-3 – Award of Master Service Agreement for Mattress and Box Spring Collection and Recycling Services (revised 11-30-22)

Source of Funding: Each participating jurisdiction will create a purchase order related to the confirmation.

The Northeast Maryland Waste Disposal Authority (Authority) issued a Request for Expressions of Interest (“REOI”) to procure Mattress and Box Spring materials collection and recycling services on February 25, 2022 for its Member Jurisdictions, Anne Arundel County, Baltimore City, Baltimore County, Carroll County, Frederick County, Harford County, Howard County and Montgomery County. The RFP was posted on the Authority’s web page, advertised on eMaryland Marketplace Advantage and distributed to a list of known Vendors/potential Vendors in the Mattress and Box Spring recycling industry. One addendum was issued on April 7, 2022 to answer Proposer questions, as well as to extend the Proposal Closing Date. Details of the procurement can be found in the Evaluation Memorandum and Vendor Recommendation, including information on the Evaluation Committee, who provided feedback while drafting the REOI and/or provided review of the REOI Responses.

A Response was received from the following vendor: TurboHaul, Inc. (DBA TurboHaul) (“TurboHaul”). The Authority requested five Clarification Responses from TurboHaul in order to review additional information about the company, develop a mutually agreed upon Master Service Agreement and to arrange site visits at its recycling facilities on August 22, 2022 and September 14, 2022. The Evaluation Committee reviewed the initial Response and additional Clarification Responses and recommends awarding a contract to TurboHaul, as the company was found to be qualified to provide the services outlined in the REOI, capable of providing the services and operation requirements needed by the Member Jurisdictions (as well as in agreement to the terms of the draft Master Service Agreement), economically sound and stable, and has a recycling rate of approximately 80% by weight for all Mattress and Box Spring materials.

In total, the Price Proposal Forms and Service Options available under the Response include the following (please see Attachment A for Price Proposal forms):

1. Price Proposal per pound for Residential Mattress/Box Spring Collection from Member Jurisdiction Designated Collection Sites.
2. Price Proposal per box truck, per trailer and per container for Residential Mattress/Box Spring Collection from Member Jurisdiction Designated Collection Sites.
3. Price Proposal per pound, per box truck, per trailer and per container for Commercial Mattress/Box Spring Collection from Member Jurisdiction Designated Collection Sites.
4. Price Proposal per pound, per unit, per box truck, per trailer and per container for Residential Curbside Collection of Mattress/Box Springs.

The Authority is requesting approval for the Executive Director to execute a Master Service Agreement (substantially in the form provided) with TurboHaul, for a term from the effective date per contract execution (anticipated to be in December 2022) through June 30, 2027.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

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