

AUTHORITY MEETING AGENDA
365th Meeting
September 16, 2022 at 12:00 p.m.

**ACTION
ITEM NO.**

DESCRIPTION

	Consideration of Approved Minutes of Previous Meeting
2022-4-1	Approval to Post Audited Financial Statements on Authority's Website
2022-4-2	On-Call Contract Amendments
2022-4-3	Budget Amendments
2022-4-4	Approval of Baltimore City Litter Abatement Contract

Notes:

- 1. The meeting will be conducted via Webex and accessible to the public via livestream at the following link: <https://youtu.be/sxRkf0UtlF8>.*
- 2. Portions of this meeting may be held in closed session in accordance with the General Provisions Article of the Maryland Annotated Code, Title 3 – Open Meetings Act. Authority for the closed session is Section 3-305(b)(1), to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.*
- 3. Agendas are subject to change up to and during the meetings. Agenda changes confirmed up to one day prior to a meeting will be posted in advance of the meeting. Agenda changes occurring subsequent to posting will be reflected in the minutes.*

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nmwda.org / Business-to-Business Recycling: mdrecycles.org
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill

MEMBERS:

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / D'Andrea L. Walker, Baltimore County / Clifford J. Engle, Carroll County
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



ACTION ITEM NO. 2022-4-1 – Approval to Post Audited Financial Statements on Authority’s Website

The Authority provides copies of its audited financial statements to anyone requesting such information. In an effort to provide greater transparency and for convenience, the Authority would like to provide access to its audited financial statements through a direct link (or otherwise) on the Authority’s website.

Staff is requesting approval to provide access to the Authority’s audited financial statements on the Authority’s website.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

September 16, 2022

ACTION ITEM NO. 2022-4-2 – On-Call Contract Amendments

- (1) SCS Engineers – Montgomery County has been utilizing SCS Engineers to provide services in connection with upgrades to the existing Shady Grove Road vehicle scales and scale house at the Shady Grove Processing Facility & Transfer Station. Modifications to the project have resulted in increased costs in the estimated amount of \$1,500,000 for this effort. Additionally, it is anticipated that other Member Jurisdictions will be utilizing SCS to be perform work for various upcoming projects estimated in the amount of \$500,000. Accordingly, a total increase in the amount of \$2,000,000 is needed for the SCS on-call contract to fund anticipated additional efforts.

- (2) ARM Group, LLC – Baltimore City has ben utilizing ARM Group for compliance work at the Quarantine Road Landfill. Additional work estimated in the amount of \$500,000 is needed for this effort. Accordingly, an increase in the amount of \$500,000 is needed for the ARM Group on-call contract to fund this effort.

Staff is requesting increases for the SCS and ARM on-call contracts in the respective amounts, as set forth above.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

September 16, 2022

ACTION ITEM NO. 2022-4-3 – Budget Amendments

- (1) Anne Arundel County – Landfill Gas-To-Energy Account: Staff is requesting an increase for the account in the amount of \$155,289.71 for the Fiscal Year 2022 budget. The County recognized this amount in additional revenue, and such amount needs to be reflected for close out purposes for Fiscal Year 2022.
- (2) Montgomery County Landfill Gas Account: Staff is requesting an increase for the account in the amount of \$5,700. The increase reflects additional revenue recognized from the Oaks RECS sales.
- (3) Source of Funding: Montgomery County will pay the Authority via purchase orders, as and when approved by the County.

Montgomery County General Account: Staff is requesting an increase to the account in the amount of \$1,500,000.00 for improvements to the scale house. This amount supports Action Item 2022-4-2(1).

- (4) Source of Funding: Montgomery County will reimburse the Authority under the Waste Disposal Agreement, upon approval of the equipment purchase by the County.

Montgomery County RRF Account: Staff is requesting an increase to the account in the amount of \$800,000 for the purchase of a side loader.

- (5) Source of Funding: Baltimore City Dedicated Funds.

Baltimore City General Account: Staff is requesting an increase in the amount of \$48,908.49 to allow, on a temporary basis, for expenses incurred in connection with the City’s recycling contract for the month of July 2022.

- (6) Source of Funding: Howard County will pay the Authority via purchase order.

Howard County Landfill and Solar Project Account: Staff is requesting an increase to the account in the amount of \$61,250 for additional work in connection with the landfill gas project.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

September 16, 2022

ACTION ITEM NO. 2022-4-4 – Approval of Baltimore City Litter Abatement Contract

Source of Funding: City of Baltimore Compliance MOU

The Northeast Maryland Waste Disposal Authority (Authority) issued an Invitation for Bids (IFB) for a contractor to provide one (1) year of on-call complete litter pick-up at the Quarantine Road Sanitary Landfill (QRL), located at 6100 Quarantine Road, Curtis Bay, MD 21226. There are two, one-year extension terms that can be exercised at the sole discretion of the Authority. The callouts under the agreement are estimated to be three (3) times in a calendar year, each with a duration of five (5) to ten (10) consecutive workdays for the term of the agreement. Advertising took place on the Authority website, eMaryland Marketplace Advantage, and via an email blast to vendors registered at the City’s The Minority and Women’s Business Opportunity Office.

Addenda were issued on June 15, 2022 (reflecting the summary of the June 7, 2022 pre-bid meeting) and June 27, 2022 (clarification responses). Three firms (in alphabetical order) submitted bids in response to the IFB as follows: DemoUSA, Inc, EJJ Global and P2 Cleaning.

An unofficial summary of the procurement was posted to the Authority’s website on July 13, 2022 in lieu of a public bid opening.

All three firms met the qualifications of the IFB, after clarification for the two most expensive firms regarding standing with the State Department of Assessment and Taxation, and had their pricing reviewed. Pricing supplied by the vendors is below:

Firm	DemoUSA, Inc.	P2 Cleaning	EJJ Global
1-Day Lump Sum	\$ 3,222.00	\$ 5,000.00	\$ 9,424.61
10-Day Extension	\$ 32,220.00	\$ 50,000.00	\$ 94,246.10
1- Year of Service	\$ 96,660.00	\$ 150,000.00	\$ 282,738.30

Based on qualifications and pricing, staff requests approval to enter into the litter pick-up contract with DemoUSA, Inc., substantially in the form of the attached IFB subject to final written approval by the City of Baltimore.

Authority Action – The above referenced Item was:

Approved Disapproved Deferred Withdrawn
 With Amendment Without Amendment

September 16, 2022