

MEMORANDUM

TO: Interested Parties

FROM: Andrew Kays, Executive Director

DATE: April 1, 2022

RE: Request for Proposals (RFP) on behalf of Carroll County, MD to provide conceptual and final design and permitting services for a Resource Recovery Park (RRP) and municipal waste landfill expansion services

The Northeast Maryland Waste Disposal Authority is issuing a Request for Proposals (RFP) on behalf of Carroll County, MD to provide conceptual and final design and permitting services for a Resource Recovery Park (RRP) and municipal waste landfill expansion services. A non-mandatory pre-proposal meeting will be held on **Friday, April 22, 2022, at 1:00 PM Local Time**. The pre-proposal meeting (focusing on the procurement process) will take place at the Carroll County Government Building, Room #003, located at 225 North Center Street Westminster, MD 21157, and then continue at the landfill for a site tour. A maximum of 25 attendees will be allowed in Room #003 due to COVID restrictions, and attendance will be first come, first served based upon RSVP. Meeting attendance will be limited to one representative of a firm or team of firms, however a maximum of four from one firm/team may participate on the tours. Participants are encouraged to attend the pre-proposal conference, but are not required to attend in order to respond to this RFP. Potential attendees must RSVP to [procurement@nmwda.org](mailto:procurement@nmwda.org) no later than **4:00 PM, Local Time, on Thursday, April 21, 2022**. Offerors may conduct a visual survey of the site but are not permitted to undertake invasive investigations during the proposal process.

Additional dates for tours (without the procurement discussion) are [check in at the office and await further instructions]:

Monday, April 25<sup>th</sup>, from 10AM to 12PM

Wednesday, April 27<sup>th</sup>, from 10AM to 12PM

Friday, April 29<sup>th</sup>, from 10AM to 12PM

Interested parties are asked to RSVP to [procurement@nmwda.org](mailto:procurement@nmwda.org) no later than 4:00 PM, Local Time, on the business day before the additional tour date to confirm attendance. Proper Personal Protective Equipment (PPE), including long pants, reflective safety vest, safety hat and closed toe shoes are required.

Proposals are due no later than 4:00 PM on June 30, 2022, to [procurement@nmwda.org](mailto:procurement@nmwda.org).

Please fill out the attached contact information form and send to [procurement@nmwda.org](mailto:procurement@nmwda.org) to be added to the distribution list for this procurement.

Attachment

ADM1192245KMU.DOCX

410.333.2730 / 410.333.2721 fax / [authority@nmwda.org](mailto:authority@nmwda.org)  
[nmwda.org](http://nmwda.org) / Business-to-Business Recycling: [mdrecycles.org](http://mdrecycles.org)  
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

**Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill**

MEMBERS:

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / D'Andrea L. Walker, Baltimore County / Jeffrey D. Castonguay, Carroll County  
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County  
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



**Request for Proposals (RFP) on behalf of Carroll County, MD  
to Provide Conceptual & Final Design & Permitting Services for a  
Resource Recovery Park & Municipal Waste Landfill Expansion Services**

**PROPOSER EQPVCEV'PHQTO CVIQP'HQTO**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Primary Contact - Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Secondary Contact - Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

All contact and correspondence relating to this Request for Proposals will be sent to your Company by e-mail. We reserve the right to fax correspondence if necessary.

Please e-mail, fax or mail completed form to:

Procurement

**Attention:** Request for Proposals (RFP) on behalf of Carroll County, MD to Provide Conceptual & Final Design & Permitting Services for a Resource Recovery Park & Municipal Waste Landfill Expansion Services

Northeast Maryland Waste Disposal Authority

Tower II – Suite 402

100 South Charles Street

Baltimore, MD 21201-2705

Fax: 410-333-2721

Email: [procurement@nmwda.org](mailto:procurement@nmwda.org)