

**Authority Meeting Minutes
362nd Meeting (via Conference Call)
February 3, 2022 at 12 p.m.**

Members Present: Joseph J. Siemek
Jeffrey D. Castonguay
Rhody Holthaus
Guillermo (“Willie”) Wainer
Phil Harris
Mark DeLuca
Dr. Charles Glass
D’Andrea Walker

Other Participants: Andrew Kays (NMWDA) and Kim Gordon (NMWDA)

Public access via livestream at the following link: <https://youtu.be/J3x6A-rthyA>. This stream was turned on at 12:02 p.m. local time.

Board Chairman, Joseph Siemek opened the meeting at 12:02 p.m. local time after confirming the presence of a quorum. Mr. Siemek noted that the instructions for the public to view the meeting were provided in advance and that there are no plans to go into a closed session. Mr. Siemek requested that Members identify themselves when speaking and confirmed the presence of a quorum.

Mr. Siemek noted consideration of the minutes of the previous Board Meeting on December 16, 2021 and that such minutes were approved and posted on the Authority website.

ACTION ITEM NO. 2022-1-1 – Award of Contract for the Power Infrastructure Replacement at the Montgomery County Transfer Station

A motion was made by Dr. Charles Glass and seconded by Rhody Holthaus to approve this item.

Andrew Kays explained that Montgomery County (the “County”) will pay the Authority via purchase order pursuant to a Task Order issued under the Intergovernmental Agreement, dated as of January 17, 2007 (as amended), between the County and the Authority, for the Source of Funding for this effort.

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MEMBERS:

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / D’Andrea L. Walker, Baltimore County / Jeffrey D. Castonguay, Carroll County
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



Mr. Kays further explained that the County requested that the Authority assist with the planning and execution of the replacement of key power infrastructure components at the Transfer Station to ensure continuity of operations and to ensure clean and stable power to the multiple technological improvements and additions to the site made during the last few years.

The Request For Proposals (“RFP”) was issued on November 4, 2021 and advertised on the Authority’s website, eMaryland Market Place, and via an email blast to the Authority’s on-call engineering consultants. Fourteen organizations requested to participate in the pre-proposal meeting or the pre-proposal site visit, or submitted a contact form.

Addendums to the RFP were issued on November 24th, December 15th, and December 20th to address technical questions related to the project.

Three proposals were received by the required closing date: Power Quality, Inc (“PQI”), Urban Francis, and SCS Engineers. County staff reviewed the proposals with the Authority. All three proposals met the terms and conditions of the RFP; however, PQI was determined to be the most advantageous in terms of clarity of scope and pricing, while providing the best overall value to the Authority and the County. The cost for this effort, as proposed by PQI, is \$2,199,190 with all options. The evaluation memorandum for the proposals was provided for review.

Staff is requesting approval to move forward with this project with Power Quality, Inc for a not to exceed amount of \$2,199,190, subject to final pricing and approval by Montgomery County. This will be a standalone contract between the Authority and Power Quality Inc, substantially in the form provided to the Board. Staff is requesting approval to enter into a contract with Power Quality, Inc. as set forth above.

Joseph Siemek asked if there were any questions or matters for discussion. There being none, a vote was taken, and the item was unanimously approved.

ACTION ITEM NO. 2022-1-2 – Budget Amendment to the Howard County Landfill Account

A motion was made by Willie Wainer and seconded by D’Andrea Walker to approve this item.

Andrew Kays explained that Staff is requesting an increase of \$135,000 to the Howard County Landfill account. The funds are needed to support work in connection with design work for the Alpha Ridge Transfer Station expansion expected to begin in February 2022.

The budget amendment increases the Howard County Landfill Account to \$907,499 for Fiscal Year 2022. Mr. Kays noted that Howard County will provide a Purchase Order for this effort, once approved.

Joseph Siemek asked if there were any questions or matters for discussion. There being none, a vote was taken, and the item was unanimously approved.

ACTION ITEM NO. 2022-1-3 – Amendment for On-Call Engineer Contract

A motion was made by Jeff Castonguay and seconded by Dr. Glass to approve this item.

Andrew Kays explained that Baltimore City (the “City”) will pay the Authority under the Memorandum of Understanding, dated as of December 12, 2018 (as amended), between the City and the Authority as the Source of Funding for this effort.

Mr. Kays further explained that the City has been utilizing ARM Group, Inc. to provide services in connection with improvements at the Quarantine Road Landfill. An increase in the amount of \$245,000 is needed for the ARM contract to fund work related to the drainage aggregate installation in connection with such improvements.

Staff is requesting an increase to ARM’s contract in the amount of \$245,000 to fund such work.

Joseph Siemek asked if there were any questions or matters for discussion. There being none, a vote was taken, and the item was unanimously approved.

Mr. Siemek asked if there were any additional items to discuss at this time.

There being no additional comments or discussion items, the meeting adjourned at 12:09 p.m.

TRUE TEST COPY

A handwritten signature in black ink, appearing to read 'Andrew Kays', written over a horizontal line.

Andrew Kays, Executive Director