

MEMORANDUM

TO: Interested Parties
FROM: Andrew Kays, Executive Director
DATE: October 22, 2021
RE: Addendum No. 3 to the Request for Proposals (RFP) for Used Vehicle Tire Collection & Recycling Services (dated September 10, 2021)

The Northeast Maryland Waste Disposal Authority (“Authority”) requests technical and cost proposals from qualified vendors (“Proposers”) for Used Vehicle Tire collection and recycling. Vendors may visit the sites during the week of October 25, 2021 during normal operating hours for each site. Please send an email to procurement@mnwda.org at least 24 hours in advance of the planned visit, providing the name and contact information of the participants, and estimated arrival time, for each planned visit. Vendors are to check in at the scalehouse for the following sites and await further instruction on the day of the visit:

- Alpha Ridge Landfill, Howard County
- Eastern Sanitary Landfill, Baltimore County
- Harford Waste Disposal Center, Harford County

Vendors are to check in at the Landfill Office for the following site and await further instruction on the day of the visit. If no one is at the Office, please proceed to the scalehouse:

- Northern Landfill, Carroll County

Vendors are to check in with the attendant at the following locations and await instruction:

- Bowley’s Lane Sanitation Yard, Baltimore City
- Central Acceptance Facility, Baltimore County
- Northwest Transfer Station, Baltimore City
- Quarantine Road Landfill, Baltimore City
- Reedbird Sanitation Yard, Baltimore City
- Western Acceptance Facility, Baltimore County

Proposals are due no later than 4 p.m. local time on November 4, 2021.

410.333.2730 / 410.333.2721 fax / authority@nmwda.org
nmwda.org / Business-to-Business Recycling: mdrecycles.org
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill

MEMBERS:

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / D’Andrea L. Walker, Baltimore County / Jeffrey D. Castonguay, Carroll County
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



As a reminder, questions related to this procurement were to be submitted to procurement@nmwda.org prior to 4 p.m. local time on October 7, 2021. Below are the responses to the questions received.

1. Background & Purpose section (page 6) - the initial term of the Master Service Agreement (defined below) will be January 1, 2022, through June 30, 2023. However, the date on which service begins ("Operations Date") may be different for each Member Jurisdiction.

Why and when would member jurisdiction (counties) be starting service of Contact?

Answer: Certain Counties have contracts that are ending in Calendar year 2021, requiring a start of service January 1, 2022 (e.g., Carroll County, City of Baltimore). Other Counties have different terms for service, or current contracts, and may then wait until the end of FY 2022 (June 30, 2022) to start service.

2. Background and Purpose section (page 6) The Proposer is responsible for providing containers (in some cases loading), transportation, processing, marketing recycled material and residue disposal.
 - a. What kind of containers, trailers etc.?
 - b. What location would need loading?
 - c. What is marketable recycled, material, and residual disposal?

Answer: Please see the table in the RFP at Appendix A to review the type of collections, the frequency of collections and where loading is to take place under the current contracts.

3. Request further information from Proposers as needed to support the Authority's selection of a Proposer.
 - a. Please explain what further information you would be needed in addition to what you receive in Bid?

Answer: This additional information request may relate to answers provided in the proposal package (e.g., clarifications on the end use of the materials, processing proposed, etc.) in a general form, but will not request confidential business information.

- b. Conduct simultaneous negotiations with Proposers deemed to be reasonably susceptible of award.

Answer: See c. below.

- c. What are simultaneous negotiations with proposers deemed worthy of awarding contract?

Answer: If more than one vendor meets the basic qualifications requirements, the Authority may enter into simultaneous negotiations to arrive at final proposals. In this case, the same conditions for the service/contract would be communicated to each firm.

- d. Are you talking about money amount negotiations?

Answer: Negotiations may involve pricing or other contract terms to reach the best value proposal for the Members.

4. 3.3 Collections Requirements

For Baltimore City's 40 yard roll off containers, the Contractor is solely responsible for re-loading their containers from the Acceptable Material in the Collection Containers.

Under the current contract Baltimore City brings the tires to the Contractor, why can this not still be done?

Answer: The City has clarified that it is willing to bring the tires to the vendor, if located within 40 miles of the center of the City (measured at the corner of E. North Avenue and Charles Street). The vendor will not be able to delay the receipt of any such loads of tires from the City more than 24-hours after the City calls to schedule delivery.

5. 3.3 Collections Requirements

The Contractor's failure to remove the Acceptable Material from loaded Collection Container(s) [within] 24 hours (or by the next business day)

Please specify, 24 hours is not a reasonable amount of time in this day in age, of trucking, as it is hard to find employees, Due to COVID?

Answer: The time period for the response for vendor-pickups will be extended to 48 hours, as the constraints above are also impacting the local jurisdictions.

6. 3.6 Weigh Procedures

8 states - if there is no scale or if the scale at the Designated Collection Site(s) is unavailable, the contractor shall weigh the vehicles at a site designated by the Member Jurisdiction or at certified scales approved by the Authority and the Member Jurisdiction in writing. [responses are separated for ease of responding]

6.1 If the Contractor has a Maryland State Certified Scale at their facility, Will you accept that scale ticket?

Answer: The Confirmation with the applicable Member Jurisdiction will reflect the location of the accepted scale for invoicing purposes.

6.2 What are the sites designated by the Authority?

Answer: The Following Jurisdictions have record scales at their sites: (to be confirmed by the Counties)

- *Baltimore County (Central Acceptance Facility, Eastern Sanitary Landfill and Western Acceptance Facility)*
- *Baltimore City (Quarantine Road Landfill, Northwest Transfer Station)*
- *Carroll County (Northern Landfill)*
- *Harford County (Harford Waste Disposal Center)*
- *Howard County (Alpha Ridge Landfill)*

6.3 Out of the 4 Baltimore City locations listed, only one has a scale, where are you proposing that the Contractor would weigh the Containers?

Answer: The Confirmation with the applicable Member Jurisdiction will reflect the location of the accepted scale for invoicing purposes. Specifically with regards to the City, there are scales at Quarantine Road Landfill and the Northwest Transfer Station.

7. 3.9 Monthly reports

Contractor shall provide monthly reports. This example shows you want a break down of the tires. Is this true?

The facility we take the tires to is weighed on a scale, then dumped. We don't break down & count tires, car, truck, rims, no rims etc. All tires are dumped in the same area and not segregate out per customer.

Answer: Each jurisdiction will require the tracking of tonnages associated with the tires delivered to the selected vendor by the member as listed in the requirements under Appendix F. On-rim/Off-rim counts, or weight of metals recovered, are not required under this procurement, but may be proposed if the vendor chooses to do so.

8. 5.6 Performance Bond, Letter of Credit, Cashier's Check

Please explain how this could pertain to a Scrap tire hauler or Recycling facility?

A recycling facility already has a bond or cashier check to obtain the MDE Scrap Tire Recycling Permits, would a Scrap Tire Recycler or Scrap Tire Hauler need to receive a Performance Bond, Letter of Credit, or Cashier's Check?

Answer: The Performance Bond/Letter of credit is required so that in the event the Vendor can no longer provide the service, the Authority can quickly secure the second (or third) vendor to perform the service and cover the (1) cost differential between the selected vendor and the second (or third) vendor, (2) recover administrative costs for the procurement and contract management of the same and (3) cover the harm to the public good if the selected vendor does not perform as required.

9. Appendix A

[L]isted are the following [Jurisdictions]: Baltimore City, Baltimore County, Carroll County, Harford County [and] Howard County

2 of these locations have a contract in place with someone already, how is this going to affect the contract in place?

Answer: Each Jurisdiction will evaluate the current term of contract (if applicable) and decide whether to use this Master Agreement now, or at a later date. See also the Answer to Question 1 above.

Please see the revised pricing form in Appendix E for use in the RFP.

APPENDIX E

COST PROPOSAL FORM

Proposers must submit their cost proposals per Member Jurisdiction, in the following table for loading, transportation, processing, marketing and disposal of residue.

Member Jurisdiction	Proposer Paid per Tire or (Proposer Pays per Tire) Proposer Picks Up	Proposer Paid per Tire or (Proposer Pays per Tire) Jurisdiction Delivers **Only as Noted**
Baltimore City	<ul style="list-style-type: none"> • Used passenger vehicle on the rim _____ • Used passenger vehicle off the rim _____ • Light duty truck tires on the rim _____ • Light duty truck tires off the rim _____ • \$/Pound of metals reclaimed _____ 	<ul style="list-style-type: none"> • Used passenger vehicle on the rim _____ • Used passenger vehicle off the rim _____ • Light duty truck tires on the rim _____ • Light duty truck tires off the rim _____ • \$/Pound of metals reclaimed _____
Baltimore County	<ul style="list-style-type: none"> • Used passenger vehicle on the rim _____ • Used passenger vehicle off the rim _____ • Light duty truck tires on the rim _____ • Light duty truck tires off the rim _____ • \$/Pound of metals reclaimed _____ 	
Carroll County	<ul style="list-style-type: none"> • Used passenger vehicle on the rim _____ • Used passenger vehicle off the rim _____ • Light duty truck tires on the rim _____ • Light duty truck tires off the rim _____ • \$/Pound of metals reclaimed _____ 	
Harford County	<ul style="list-style-type: none"> • Used passenger vehicle on the rim _____ • Used passenger vehicle off the rim _____ • Light duty truck tires on the rim _____ • Light duty truck tires off the rim _____ • \$/Pound of metals reclaimed _____ 	
Howard County	<ul style="list-style-type: none"> • Used passenger vehicle on the rim _____ • Used passenger vehicle off the rim _____ • Light duty truck tires on the rim _____ • Light duty truck tires off the rim _____ • \$/Pound of metals reclaimed _____ 	<ul style="list-style-type: none"> • _____

Cost proposals must be based on the characteristics listed in Appendix A. Member Jurisdictions will not be responsible for segregating or sorting the Acceptable Materials to be transported for recycling by the Contractor. However, Proposers may submit additional cost proposals with detailed segregation responsibilities of the Member Jurisdictions to display any cost savings that may occur with that increased level of effort.