


MEMORANDUM

TO: Interested Parties

FROM: Chris Skaggs, Executive Director   
Northeast Maryland Waste Disposal Authority

DATE: October 16, 2020

RE: ADDENDUM #2 FOR THE REQUEST FOR QUALIFICATIONS FOR CONSTRUCTION SERVICES FOR THE  
GUDE LANDFILL REMEDIATION PROJECT

The Northeast Maryland Waste Disposal Authority (the "Authority"), a multi-jurisdictional agency, is requesting qualifications submissions from remediation construction contractor firms or construction contractor teams (the "Construction Contractor" or "Offeror"). The Offeror should be qualified to provide the remediation construction services required by the Maryland Department of the Environment ("MDE")-approved Corrective Measures for the closed Gude Landfill, in Montgomery County, Maryland. Please send all project related communications to [procurement@nmwda.org](mailto:procurement@nmwda.org).

Due to the number of responses to attend the pre-submission conference scheduled for October 13, 2020 at 10 AM, Local Time, the conference was moved to an online presentation (via WEBEX). The conference was changed to an online presentation to ensure compliance with the Montgomery County limits for in-person gatherings. A copy of the presentation can be found at the procurement website for the Northeast Maryland Waste Disposal Authority (<https://www.nmwda.org/procurement-opportunities/>).

During the webinar, the Authority reviewed the RFQ, the procurement process and presented a general overview of the project. The County's technical consultant also provided commentary on the general scope of the project. Please see the video recording for the full details of the conference. During the conference, the Authority announced that there would be smaller tours (see below) of the Gude Landfill site in the coming weeks, to replace the canceled site tour originally scheduled for 10.13.2020. The Authority reminded call participants that a price proposal is not requested nor required as part of the RFQ submission or the evaluation and selection processes. Any representation of pricing for the project at this time will result in the disqualification of the Offeror from the overall procurement process.

The following dates and times are available on a first come, first serve basis for a site tour of the Gude Landfill. Tours will be limited to 10 participants at a time. Proper personal protective equipment (e.g., face masks, safety shoes and safety vests) is required for the Landfill Tour. Social distancing procedures will be implemented for the site tour. Participants are encouraged, but not required, to attend the pre-site tour, as part of this RFQ process. Potential attendees must RSVP to [procurement@nmwda.org](mailto:procurement@nmwda.org) to schedule and provide the name of the participant, as well as the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choices for the visits. Participants will be notified with respect to the selection date and time for a tour.

410.333.2730 / 410.333.2721 fax / [authority@nmwda.org](mailto:authority@nmwda.org)  
[nmwda.org](http://nmwda.org) / Business-to-Business Recycling: [mdrecycles.org](http://mdrecycles.org)  
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

**Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill**

MEMBERS: Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / Vacant, Baltimore County / Jeffrey D. Castonguay, Carroll County  
Michael G. Marschner, Frederick County / Joseph J. Siemek, Harford County / Vacant, Howard County / Guillermo Wainer, Montgomery County  
Charles Glass, Maryland Environmental Service / Christopher Skaggs, Executive Director



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Dates and Times for The Site Tours

- Thursday, October 22<sup>nd</sup>: 11:00 AM to 12:00 PM
- Friday, October 23<sup>rd</sup>: 10 AM to 11 AM, 11:30 AM to 12:30 PM and 1 PM to 2 PM
- Monday, October 26<sup>th</sup>: 10 AM to 11 AM, 11:30 AM to 12:30 PM

The following questions have been submitted to the Authority, or were addressed in the pre-submission meeting. Any question submitted to date that is not set forth below will be addressed in a future addendum.

1. Can the Authority share their evaluation criteria and grading scale on how the RFP responses will be evaluated?
  - A. *Please see the RFQ at Section 3.4 for the full description of the required qualifications under this procurement. Section 4.3 presents the Evaluation summary for the procurement.*
2. Does the Authority have a number of companies in mind to qualify for the RFP or will they qualify all companies that meet their criteria?
  - A. *Please see Section 4.1 of the RFQ. The Authority anticipates a short-list of 5 firms for the proposal phase.*
3. Will the Authority award the actual RFP to the lowest bidder or will there be evaluation criteria other than cost that would allow you to award it to somebody besides the [low-cost] bidder, if found to be in the Authority's best interest?
  - A. *The RFP process that the Authority is undertaking, starting with the RFQ and then the RFP for the short-listed firms, allows for the Authority to consider the complete body of the proposal of work in making an award. For clarification, the RFP will be awarded to the proposer that provides the best overall value to the County. The Authority is not obligated to award the contract to the lowest bidder.*
4. Requesting a bonding commitment letter at this early stage of the evaluation process is onerous to us contractors. If we ask our bonding company to commit to a bond for this project now during the RFQ stage, they will take it out of our capacity and prevent us from using it for any other bid. This is especially burdensome since the actual contract won't be awarded for at least one year. Typically, during the RFQ stage Contractors are asked to submit our bonding capacity – not an actual commitment if we were to win. The commitment letter, or bid bond, comes with the RFP response.
  - A. *Please see the RFQ at 2.4. The submission shall "include a letter from a qualified firm stating that it is willing to offer the Performance Bond as required for the project, if the Offeror is selected through the RFP process (see Exhibit 4 herein for the sample form)." For clarification, this is a letter of interest, and not a commitment of funds. The form of the bond is provided for reference purposes.*

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5. Is it a requirement to respond to the RFQ in order to bid on the project when the RFP is released?
  - A. *The Authority is conducting a two-stage procurement wherein a shortlist of firms from the RFQ will be invited to provide a proposal for the project.*
  
6. When do you expect an RFP to be released and when is construction anticipated to begin?
  - A. *The anticipated schedule for the project is included in Section 3.7 of the RFQ. As discussed during the pre-submission conference, the schedule as presented may be changed depending on regulatory review of the design set.*
  
7. Will there be any set aside requirement or will this be an open and competitive bid [?]
  - A. *The Authority is conducting a two-stage procurement wherein a shortlist of firms from the RFQ will be invited to provide a proposal for the project. There is no set-aside for this project.*
  
8. If unable to make site walk on 10/13, is there opportunity to schedule an individual site walk at a later date?
  - A. *Due to the number of responses to attend the pre-submission conference scheduled for October 13, 2020 at 10 AM, Local Time, the conference was moved to an online presentation (via WEBEX). During the on-line conference, the Authority announced that there would be smaller tours of the Gude Landfill site in the coming weeks. Please see the information above regarding tours, including dates/times for the smaller tours.*
  
9. Reference RFQ Forms – Can we get these in Word Format?
  - A. *Please note that Exhibits 3.1, 3.2 and 3.3 are available as unlocked MS Excel files for your use and can be found at the procurement website for the Northeast Maryland Waste Disposal Authority (<https://www.nmwda.org/procurement-opportunities/>).*
  
10. Can you advise how I might get a set of plans and specs for this project? [We have] a materials interest and would like to complete a takeoff and quote to offer to your contractors.
  - A. *As discussed during the pre-submission conference, interested parties should look at the Montgomery County Gude Landfill webpage for a full background on the project. 100% drawings/specifications have not been issued at this time. Also, as discussed during the Pre-Submission Conference, this RFQ is not soliciting or considering costs/quotes from offerors.*

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11. Is there a time-limit on when the reference projects were performed, and a % requirement for each project?

*A. Please see Section 3.4 for the demonstration of qualifications to be provided by the offeror. The term requirement for the general Construction Contractor and specifically for the Project/Construction Manager should inform the likely references that can be presented. Project experience that is clearly tied to the proposed staff will be weighed more heavily than company experience that did not include proposed staff. More recent project experience will be weighed more heavily than older experience. Exhibit 3-2 does allow for the Offeror to indicate the % of work completed by its own forces. Completed projects will be weighed more heavily than incomplete projects.*

The meeting ended at 10:45 AM local time.