



TO: Interested Parties

FROM: Christopher W. Skaggs, Executive Director  
Northeast Maryland Waste Disposal Authority

DATE: March 20, 2020

RE: Addendum No. 2 to the Request for Proposals for the Recycling Operations and Transportation Services for Carroll County, Maryland (dated February 27, 2020)

Below are responses to the RFP questions received from interested vendors. Attached is the attendance list from the pre-proposal site visit on March 11, 2020.

Please be advised the Authority is updating its submittal requirements. All Proposers are now required to submit Proposals via email(s) ([Procurement@nmwda.org](mailto:Procurement@nmwda.org)) by Thursday, March 26, 2020 on or before 4:00 p.m.

- 1.) Will there be more than one Processing Facility?  
*Response: The Authority may direct the Company, in writing, to transfer certain recovered material received separate from single stream material. The location of Processing Facility for certain source separated material (e.g. cardboard, glass) may be different than the location of Processing Facility for single stream material. See 2.1 (y) of Service Agreement.*
- 2.) Is the Company required to clear the Transfer Station Tipping Floor at the end of each operating day?  
*Response: Yes. See last sentence of 2.1 (f) of Service Agreement. In accordance with the County's Transfer Station Refuse Disposal Permit (attached as reference) there should be no solid waste remaining on the tipping floor, in the pit, or in uncovered open-top trailers at the end of any operating day.*
- 3.) Is the Company responsible for surrounding areas of Transfer Station?  
*Response: See Section 2.1 of Service Agreement.*
- 4.) Can the person loading the material into the trailers also jockey the trailers?  
*Response: One person cannot load and jockey trailers at the Transfer Station by himself or herself. A responsible Company operator must safely and efficiently manage the incoming delivery vehicles and tipping floor at all times.*

5.) Items 3 and 4 under Section 4 (Minimum Qualifications) of RFP refer to access to Material Recovery Facilities. Please confirm that is NOT a requirement of the proposer.

*Response: Proposers shall disregard the minimum qualifications items regarding evidence of access to a primary and secondary Materials Recovery Facility. The Authority will notify the Company of the location of the Processing Facility (or Facilities) to be used under the Service Agreement.*

6.) Sub paragraph (c) of Section 5.4 Recycling Proposal Requirement requires Proposers to provide draft Operations and Maintenance Plan (substantially in the form of Schedule 9 of draft Service Agreement. Please confirm that it should be Schedule 8.

*Response: Yes. The draft Operations and Maintenance Plan is Schedule 8 to draft Service Agreement.*

7.) Please define the term of the \$50,000 Bond as required under Section 5.6 of RFP.

*Response: The Proposal Bond shall remain effective until the Authority's Board awards the Service Agreement under this RFP and the Service Agreement is executed between the Authority and the awarded Company. Upon receipt of the required Performance Bond, the Proposal Bond is returned.*

8.) The last sentence of Section 2.1 (u) of Service Agreement states that the applicable Company Representative shall promptly notify the County's Representative of any user complaints concerning operations and safety protocols at the Transfer Station. Please define user.

*Response: The Authority will update the last sentence to state the following: The applicable Company Representative shall promptly notify the County's Representative of any complaints from haulers, citizens, or regulatory agency representatives concerning operations and safety protocols at the Transfer Station.*

9.) What volume will be used to calculate value for establishing Performance Bond or LOC as required under Section 2.7 of Service Agreement?

*Response: The tonnage volume to use for purposes of calculating value of Performance bond shall be the tons stated in Appendix A of RFP (total of 16,959 tons).*

10.) Would the Northeast Maryland Waste Authority and Carroll county consider changing the bid format for the operator and loader that is to be provided? Instead of a \$per ton rate would you consider a weekly rate or monthly rate for those services? (loader with operator)

*Response: No. The Operations Fee shall be dollar per ton.*

11.) Will the Authority share the results of Processing Facility RFP?

*Response: The results of Processing RFP will be available after the Authority Board has approved the award of such contract.*