

August 5, 2019

Northeast Maryland Waste Disposal Authority
Tower II - Suite 402
100 South Charles Street
Baltimore, MD 21201-2705

Attn: Andrew Kays

**Reference: Engineering, Procurement, Preparation, and Support Services for the Gude Landfill
Remediation Project; Design Engineer Contract
Progress Report No. 17 - Services from July 1 to July 26, 2019**

Dear Mr. Kays,

EA Engineering, Science, and Technology, Inc., PBC (EA) conducted the following work in support of the Gude Landfill Remediation Project during this period.

ACTIVITIES COMPLETED THIS PERIOD

Task 1 – Project Management Services

- EA prepared and submitted the invoice and progress report (includes updated project and deliverables schedule and updated Community Status Report) via email on 7/4.
- EA prepared and submitted the draft agenda for Progress Meeting No. 16 via email on 7/11.
- EA finalized the agenda for Progress Meeting No. 16.
- EA attended Progress Meeting No. 16 on 7/18.
- EA prepared and submitted draft minutes for Progress Meeting No. 16 via email on 7/25.
- EA updated and submitted the Sr. Level Management Meeting presentation from April for County use during a meeting with HHS via email on 7/24.
- EA began preparing the progress report and supporting documents.
- EA updated the project and deliverables schedule.

Task 2 – Pre-Design Services

- EA coordinated schedules with subcontractors.
- EA continued review of the Geotechnical Investigation Report and submitted comments to Balter.
- EA received final Geotechnical Investigation Report and submitted via email as part of the 60% design submission.



Task 3 – Engineering Design Services

- EA continued addressing 30% design comments and preparing the 60% design.
- EA continued addressing comments from M-NCPPC on the NRI/FSD.
- EA submitted the revised NRI/FSD and response to comments to M-NCPPC on 7/5.
- EA submitted the 60% design package and 30% Response to Comments via email and OneDrive on 7/12.
- EA submitted hard copies of the 60% design package and 30% Response to Comments on 7/18.
- EA received comments from M-NCPPC on the NRI/FSD and performed a field verification on 7/17.
- EA submitted the NRI/FSD comment responses on 7/22 with follow-up on 7/24.

Task 4 – Permitting and Right-of-Entry Services

- EA contacted DPS to schedule a meeting regarding the Stormwater Management Concept Report comments.

Task 5 – Construction Procurement Services (RFQ/RFP)

- None.

Task 6 – Stakeholder Engagement Services

- EA submitted FTLA's draft presentation for the next GLCC meeting via email on 7/11.
- FTLA addressed comments on the presentation for the GLCC meeting on 7/18.
- EA and FTLA attended the GLCC meeting on 7/18.
- EA updated the Stakeholder Engagement Plan based on input from the County and submitted via email on 7/19.
- FTLA sent PDFs of the GLCC meeting presentation and survey from 7/18, along with a draft email and online version of the survey via email on 7/22.

Task 7 – Conceptual Land Use Planning Services

- FTLA continued preparing the concept design for the conceptual land use.
- EA reviewed the concept designs for the conceptual land use.

ACTIVITIES PLANNED FOR NEXT PERIOD

Task 1 – Project Management Services

- EA will finalize Meeting Minutes for Progress Meeting No. 16.



- EA will prepare the agenda for Progress Meeting No. 17.
- EA will attend Progress Meeting No. 17.
- EA will prepare and submit Meeting Minutes for Progress Meeting No. 17.
- EA will finalize Meeting Minutes for Progress Meeting No. 17, upon receipt of County/Authority comments.
- EA will attend a Sr. Level Management Meeting and develop a memorandum.
- EA will submit the invoice and progress report (includes updated project and deliverables schedule and updated Community Status Report).
- EA will update the project and deliverable schedule.

Task 2 – Pre-Design Services

- EA will continue coordinating schedules and work with sub-contractors.

Task 3 – Engineering Design Services

- EA will continue preparing and submit the 60% Design.
- EA will submit the revised NRI/FSD to M-NCPPC.

Task 4 – Permitting and Right-of-Entry Services

- EA will continue preparing the draft Mandatory Referral Application.
- EA will schedule a meeting with DPS regarding the Stormwater Management Concept Report comments.

Task 5 – Construction Procurement Services (RFQ/RFP)

- None.

Task 6 – Stakeholder Engagement Services

- None.

Task 7 – Conceptual Land Use Planning Services

- FTLA will continue preparing the Summary Report.

Based on direction provided on March 5, 2019 by the Authority, the County has decided not to proceed with the yard trim operations facility as part of the Beneficial Land Use Design modification. At this time, the Authority and County have indicated that the modification will also not include a new landfill gas blower and flare station but will include the design for the proposed recreational uses. The overall project schedule has been updated to reflect these decisions, and also includes updates to the permitting



*Mr. Andrew Kays
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timeline based on initial reviews from DPS and M-NCPPC. If you have questions, please contact me at 410-329-5135.

Respectfully yours,
EA Engineering, Science, and Technology, Inc., PBC

A handwritten signature in black ink, appearing to read 'Mark J. Gutberlet', is positioned below the typed name. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mark J. Gutberlet, P.E., BCEE
Project Manager

Cc: Don Birnesser, P.E., BCEE
Jamie Foster
Stephen T. Lezinski, BCES