

please note that the format for the Subject is:

Gude LF Remediation - CME - Weekly Update - <DATE>

From: [Oakes, Laura Jo](#)
To: [Don Birnesser](#); [Jamie Foster](#); [Stephen Lezinski](#); [Andrew Kays](#); [Steve Sprague](#)
Cc: [Jeannie Oxendine](#); [Mark Gutberlet](#); [Feuz, Kerry](#)
Subject: **Gude LF Remediation - DE - Weekly Update - 8/2/2019**
Date: Friday, August 2, 2019 9:46:17 AM

Good morning,

Please see below a summary of recent activities associated with the Engineering, Procurement, Preparation, and Support Services for the Gude Landfill Remediation Project.

Work Completed 7/29/19 – 8/2/19:

Task 1 – Project Management Services

- EA prepared and submitted the draft agenda for Progress Meeting No. 17 via email on 7/29.
- EA attended a Sr. Level Management Meeting on 7/30.
- EA finalized the agenda for Progress Meeting No. 17 and submitted via email on 7/31.
- EA attended Progress Meeting No. 17 on 8/1.
- EA began preparing a Project Decision Memorandum for Sr. Level Management.
- EA finalized and submitted minutes for Progress Meeting No. 16 via email on 8/2.

-
Task 3 – Engineering Design Services

- EA followed-up with DPS to schedule a meeting regarding the Stormwater Management Concept Report comments.

-
Task 6 – Stakeholder Engagement Services

- EA sent the FTLA survey results via email on 8/1.

-
Task 7 – Land Use Services

- FTLA continued preparing the Summary Report for the conceptual land use.

Work Planned 8/5/19 – 8/9/19:

Task 1 – Project Management Services

- EA will draft minutes for Progress Meeting No. 17.
- EA will continue preparing and submit the draft Project Decision Memorandum for Sr. Level Management.
- EA will prepare and submit the invoice and progress report (includes updated project and deliverables schedule and updated Community Status Report).

Task 2 – Pre-Design Services

- EA will continue coordinating schedules and work with subcontractors.

Task 3 – Engineering Design Services

- EA will prepare a Forest Conservation Plan, upon receipt of NRI/FSD approval.

EA will follow-up with DPS regarding availability for a meeting.

Task 4 – Permitting and Right-of-Entry Services

- EA will continue preparing the draft Mandatory Referral Application.

-

Task 7 – Land Use Services

- FTLA will continue preparing the Summary Report for the conceptual land use.

County/Authority Action Items:

- Review the 60% design package and provide comments by 9/11.

Please call with any questions.

Thank you,
Laura

Laura Jo Oakes, P.E., BCEE
Engineer/Project Manager
EA Engineering, Science, and Technology, Inc., PBC
225 Schilling Circle, Suite 400
Hunt Valley, MD 21031
410-584-7000 x5607
410-771-1625 Fax
585-281-2034 Cell
loakes@eaest.com
www.eaest.com



Please consider the environment before printing this email.

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the originator of the message.