

**Authority Meeting Minutes
345th Meeting (Conference Call)
August 21, 2019**

Members Present: James M. Irvin
Michael Marschner
Steven A. Walsh
Joseph J. Siemek
Jeffrey D. Castonguay
Guillermo Wainer

Other Participants: April King, MES
Christopher W. Skaggs
Andrew Kays
M. Catherine Coble

Chairman Jim Irvin opened the meeting at 2:01 p.m.

Action Item No. 2019-7-1 – Award of Contract to ProShot Concrete Incorporated and Mirror Agreement with Frederick County for Dam Rehabilitation at the County’s Reich’s Ford Landfill: A motion was made by Michael Marschner and seconded by Joseph Siemek to approve this item.

Andrew Kays explained that on behalf of Frederick County, the Authority issued an Invitation for Bids on July 3, 2019 for repairs to the Reichs Ford Road Landfill Roller Compacted Concrete Dam Rehabilitation Project. Two companies responded: Mar-Allen Concrete Products Inc. and ProShot Concrete Incorporated.

After review of the bids, the review team (comprised of staff from Frederick County, Geosyntec and the Authority) recommend award of the contract to ProShot. The County will determine the finish to be applied to the work, as well as other optional services. The upset for the award is the maximum value of \$336,590, which includes the base bid and all applicable options. Approval is also requested for the executive director to execute a mirror agreement with Frederick County.

Jim Irvin asked if there were comments or questions. There being no comments, the Board unanimously voted to approve the contract with ProShot Concrete Incorporated.

Action Item No. 2019-7-2 – Budget Amendments: 1) Increase to the Frederick County – General Account for an Analysis of the County’s System Benefit Charge Model; and 2) an increase to the Frederick County – Reich’s Ford Landfill Account for Dam Rehabilitation Costs: A motion was made by Michael Marschner and seconded by Joseph Siemek to approve this item.

Andrew Kays explained that an increase of \$25,000 to the Frederick County – General Account is needed for an analysis to the County’s System Benefit Charge Model. The Authority’s financial advisory firm, Public Resources Advisory Group will conduct the review. Concerning the requested increase of \$370,250 to the Frederick County – Reich Ford Landfill Account, Andrew noted that this increase is needed for the Dam Rehabilitation Repairs described in Action Item No. 2019-7-1. The amount requested includes a 10% contingency.

Jim Irvin asked if there were comments or questions. There being no comments, the Board unanimously voted to approve these amendments to the Authority’s Fiscal Year 2020 Budget.

Jim Irvin asked if there were any additional topics to be discussed. There being no additional comments or discussion items, the meeting adjourned at 2:06 p.m.

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A handwritten signature in blue ink, appearing to read "Chris Skaggs", is written over a horizontal line.

Chris Skaggs, Executive Director