



TO: Interested Parties

FROM: Christopher W. Skaggs, Executive Director
Northeast Maryland Waste Disposal Authority

DATE: May 10, 2019

RE: Addendum No. 1 to the Northeast Maryland Waste Disposal Authority Invitation for Bids (IFB)
Posted on May 1, 2019

A non-mandatory pre-bid meeting took place at the Frederick County Landfill Offices on May 8, 2019. Attached is the sign-in sheet from the meeting.

Bids must be received at the Authority offices located at Tower II-Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705 on or before 4:00 p.m. on Thursday, May 23, 2019 local time. Please see attached updated Bid Form.

Interested Contractors are required to submit with their bids the items per Section VIII – Contractor Qualifications of the IFB. Note that copies of the MBE/WBE or MFD certifications shall be submitted, if applicable. The Authority encourages these types of certifications but they will not be used as a basis for award. The award will be based upon the lowest Total Bid amounts and will be awarded to the lowest responsive and responsible bidder(s) for the services required. The interested contractor shall submit with its bid evidence (current copies of Certificates of Insurance) of its ability to obtain insurance requirements per Section X of IFB. If awarded the contract, the applicable Contractor(s) will be required to obtain the applicable insurance limits and submit updated certificates of insurance, as required, prior to July 1, 2019.

Below are responses to questions from interested contractors received to date.

QUESTIONS AND RESPONSES

1. Will the Contractor(s) be allowed to stage trucks in the staging area of Acceptance Facility?

Yes. The Contractor(s) will be allowed to stage trucks and trailers in the staging area of Acceptance Facility. Loaded trailers must be removed from the site within [24] hours of being loaded. Holidays and Sundays do not exempt this requirement. All loaded trailers must be removed from site by 10:30 p.m. on a Saturday. All partially or fully loaded trailers must be tarped when left on site. Heavy maintenance and repair of trucks and/or trailers is not allowed on site at the Acceptance Facility. Any violations assessed by the Maryland Department of the Environment for leaking trucks/trailers will be passed through to the Contractor(s).



2. Is there a tarping station available on site?

No formal tarping station exists. The Contractor(s) shall tarp their trailers immediately outside the loading tunnel.

3. Will the Company or County provide a jockey truck?

The Authority is requesting pricing for 1) Company-owned truck and onsite jockey driver provided by the Company, 2) County-owned truck and onsite jockey driver provided by the County, and 3) onsite jockey driver provided by the County and Company-owned jockey truck. See updated bid form.

4. Is the distance (less than 100 miles) from the Acceptance Facility/RFLF to the Processing Facility air miles or road miles?

The distance is in road miles.

5. What is the average time it takes Frederick County to load a trailer?

From the time that the trailer arrives in the designated tunnel the average loading time is 38 minutes. The average loading time includes wait times when no material is available to load, such as Saturdays or early morning hours, which may skew the average high. Trailers have been loaded as quickly as 7 minutes when material is readily available.

6. How many trailers does the current provider have in the mix now?

The current contractor uses at least 9 trailers to service the contract. The current contractor averages about 9-10 loads/trips per day.

7. How will the Authority address wait times of Contractor(s) at the Processing Facility?

The Authority will coordinate with the applicable Processor to minimize wait times at the Processing Facility. There is currently no guarantee on wait times.

8. Please provide current report on tons per load.

The average load weight for recyclable materials for the period May 1, 2018 through April 30, 2019 is 14.62 tons.

9. How will the Authority coordinate daily truck orders?

The County will email on a weekly basis the Recycle Transfer Truck Orders for the week ahead (Monday – Saturday).

10. How does the Authority load the recyclables into the contractor(s) trailers?

The County uses permanently fixed material handling cranes to load trailers. The County only loads material from 7:00 a.m. to 4:30 p.m. Monday through Saturday, except Holidays. The Contractor(s) must provide sufficient trailers on a daily basis to ensure that all Recovered Material on the Acceptance Facility tipping floor and in the tunnels are placed in a trailer and covered by 4:30 p.m.

11. Can the drivers start their day at the transfer?

Yes. Although, recycling materials acceptance generally occurs towards the latter part of the day due to curbside collection schedule, i.e. there may be no materials at 7 a.m.