



MEMORANDUM

TO: Interested Parties

FROM: Christopher Skaggs, Executive Director ^{CS}
Northeast Maryland Waste Disposal Authority

DATE: March 7, 2019

RE: Addendum #1 to the Invitation for Bids (IFB) for Baltimore City – Sweeping at the Quarantine Road Sanitary Landfill dated February 15, 2019

All questions related to the IFB were to be directed to (1) procurement@nmwda.org, or (2) fax at 410.333.2721 or (3) written to: Procurement for Baltimore City – Sweeping at the Quarantine Road Sanitary Landfill, Tower II, Suite 402, 100 South Charles Street, Baltimore MD 21201, not later than 4:00 PM Monday, March 4, 2019.

Prior to award of this contract, Bidders should not initiate any communications related to this project with Authority staff, or with employees or local elected officials of any Member Jurisdiction. Any communications other than through the avenues listed above may result in the disqualification of a Bidder's bid.

The pre-bid conference was held on February 26, 2019 at 10 AM local time at the Quarantine Road Sanitary Landfill. A copy of the sign-in sheet is attached to this Addendum. The Authority presented a brief summary of the procurement process for the project. Briefly, this procurement is under the established regulations of the Authority and will result in a one-year (12-month) long service contract. This work is for on-call cleaning, with a likely average of 10 call-outs per month over the 12-month period. Attendees were reminded to review the terms and conditions within the IFB, as the Authority will issue one contract for the work via a letter to the selected vendor that incorporates the terms of the IFB, as amended. Bidders are to supply a draft Health and Safety Plan for the work in their bid for review. Attendees were reminded that this is an active construction site and that safety is paramount for all operations. Day to day operations will be through the Baltimore City contact(s) whereas invoicing and contract related questions will be directed through the Authority. Interested parties are welcome to attend the bid opening on the date noted in the IFB. The Authority offices are not in a public building, so interested parties will have to pay for parking and sign-in.



After the brief review meeting, the Authority conducted a driving tour of the Landfill to show the target paved surfaces, the hydrant(s) that the selected vendor can use, the discharge location for the collected solids and the discharge location for the collected liquids/washout station. The Authority is providing the requested site picture with the following notations:

- The paved surfaces to be cleaned are shown in yellow.
- The location of the hydrants that can be used for filling prior to the start of operations are shown. No meter is required for the use of the hydrant.
- The location of the solids discharge is shown.
- The location of the liquids/clean-out pad (next to the leachate ponds) is shown.

The pre-bid conference ended at approximately 10:45 AM, local time.

IFB corrections. Please strike the second sentence under the Inspection of Work Section as noted:

~~The Contractor shall fax to the District 1 Maintenance Office (410-543-6598), by 8:00 A.M. the next day, a list of routes that were completed during the past 24 hours.~~

Written Questions received to date:

Q: "Will there be a prevailing wage rate or similar pay requirement for this job? If so, can you please provide that requirement?"

A: Yes, this contract must reflect the City's living wage requirements as found at <https://civilrights.baltimorecity.gov/wage-commission/wages#living>. The current minimum hourly living wage rate is \$11.81.

Q: "Are we allowed to park a single truck on site for most of the year?"

A: The selected vendor cannot store the equipment used for the work at the landfill overnight.

Q: "The RFB said the bid should be a 8-9 hours minimum per day and expectation of 10 days per month, but at the meeting we were told that some weeks or months we may be used less or not at all, depending on need. Should we bid per hour, per day with 8-9 hours flat, OR per year with 10 day minimum / maximum assumed (as the original RFB proposed)?"

A: Quotes should be lump sum for one full day of work, with an estimated average monthly call-out of 10 days. In other words, the bid should reflect 120 call-outs for the 12 month period of the agreement.

Q: In the request it asks for the street sweepers to be of a certain age or rebuilt:

"They shall be no older than five years, unless the equipment has been completely rebuilt within two years prior to the start date of the Agreement."

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We have one truck that was refurbished a few years ago, but may be more than 2 once the job starts (approximately 3 I believe), will you still consider our bid?

A: That is acceptable. In the IFB, please change the requirements under the first bullet, Equipment with the following:

- Street Sweeper(s) - Sweepers used in the cleaning operation shall be brush/vacuum, mechanical, regenerative air, or a combination of types. They shall be no older than five years, unless the equipment has been completely rebuilt within ~~two~~ three years prior to the start date of the Agreement.

Q: The \$5000.00 bond is that needed in the bid or once it is awarded?

A: Bidders are to supply evidence of the ability to obtain the performance bond (or provide a cashier's check) with the Bid. The delivery of the executed bond (or cashier's check) and certificates of insurance are conditions precedent for the final execution of the contract and should be delivered within 10 days of notice of selection.

Attachments

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