




MEMORANDUM

TO: RFP Recipients

FROM: Chris Skaggs 
Executive Director

DATE: November 29, 2018

SUBJECT: Addendum No. 1 to the Request for Proposals for Electronic Materials Collection and Recycling Services, dated November 20, 2018

The RFP (including Appendix E Cost Proposal Form) has been amended to reflect two potential service terms. The first potential term is January 16, 2019 through December 31, 2019. The second potential term is January 16, 2019 through June 30, 2023. Proposers must submit Cost Proposals for both potential terms in order to be considered. Proposers will only be selected for one of the two service terms under the Master Service Agreement.

As stated previously in Appendix E, the Proposer must submit a Cost Proposal Form in the format provided in Appendix E in the RFP, however, the Proposer may submit additional proposals that reflect the Proposer's unique or novel approach. Cost proposals must be based on the characteristics listed in Appendix A. Member Jurisdictions will not be responsible for segregating or sorting the Acceptable Materials to be transported for recycling by the Contractor. However, Proposers may submit additional cost proposals with detailed segregation responsibilities of the Jurisdictions to display any cost savings that may occur with that increased level of effort. This type of Proposal could include the following:

Separate Cost Proposal Form submitted with more favorable pricing for Montgomery and Howard Counties as a flat rate under "All Acceptable Materials" if CRT Televisions and Monitors are loaded and shipped separately from "All Acceptable Materials except CRTs."

These alternate proposals must also follow the same two mandatory terms as outlined below (i.e. January 16, 2019 - December 31, 2019 and January 16, 2019 - June 30, 2023). All other statements previously provided in Appendix E remain in effect.



APPENDIX E: COST PROPOSAL FORM

Proposers must submit their cost proposals per Member Jurisdiction, in the following tables for electronic transportation, processing, marketing and disposal of residue.

Term	January 16, 2019 - December 31, 2019
Member Jurisdiction	Proposer Paid per LB or (Proposer Pays per LB)
Howard County	CRT TVs and Monitors _____ Flat Screen TVs and Monitors _____ Other Acceptable Materials _____ All Acceptable Materials except CRTs _____ All Acceptable Materials _____
Montgomery County	CRT TVs and Monitors _____ Flat Screen TVs and Monitors _____ Other Acceptable Materials _____ All Acceptable Materials except CRTs _____ All Acceptable Materials _____

Term	January 16, 2019 - June 30, 2023
Member Jurisdiction	Proposer Paid per LB or (Proposer Pays per LB)
Howard County	CRT TVs and Monitors _____ Flat Screen TVs and Monitors _____ Other Acceptable Materials _____ All Acceptable Materials except CRTs _____ All Acceptable Materials _____
Montgomery County	CRT TVs and Monitors _____ Flat Screen TVs and Monitors _____ Other Acceptable Materials _____ All Acceptable Materials except CRTs _____ All Acceptable Materials _____