

**Authority Meeting Minutes
333rd Meeting
April 3, 2018**

Members Present: James M. Irvin
Rhody Holthaus
Steven A. Walsh
Rudolph S. Chow
Michael G. Marschner
Joseph J. Siemek
Jeffrey Castonguay
Roy C. McGrath

Other Participants: Willie Wainer
Christopher W. Skaggs
Andrew Kays
M. Catherine Coble

Chairman Jim Irvin opened the meeting at 12:02 p.m.

ACTION AGENDA ITEM NO. 2018-3-1 – Selection of Vendor for Anne Arundel County Organics Processing: A motion was made by Rhody Holthaus and seconded by Jeff Castonguay to approve this item. Andrew Kays explained that the Authority issued a procurement to identify a private operator for acceptance, processing and sales of an end product for organics on behalf of Anne Arundel County. Six firms submitted proposals. The Authority issued Clarification Requests from all six Proposers, as well as Best and Final Offers from five Proposers, as One Proposer was determined to not be susceptible of award.

The County worked with Authority staff to complete the review and make a recommendation. Based on that review, the Authority recommends awarding a contract to Harvest Mid-Atlantic, LLC. Jim Irvin asked if there were any additional questions. After a brief discussion about the vendor, a vote was taken and this item was approved unanimously.

ACTION AGENDA ITEM NO. 2018-3-2 – Amendment No. 4 to Fiscal Year 2018 Budget to Adjust the Montgomery County General Account: A motion was made by Steve Walsh and seconded by Rhody Holthaus to approve this item. Chris Skaggs reported that the FY2018 budgeted amount of \$894,000 needs to be adjusted and will be decreased by \$60,000. A reallocation of subtasks within this budget account is needed to start work on a Recycling and



Solid Waste Master Plan and repairs to groundwater monitoring wells at the Oaks landfill as requested by Montgomery County. The overall scope and cost for the Master Plan is being developed, therefore, the proposed budget amount for that subtask is an estimate that will be used to begin work in FY2018. This Master Plan effort will start now and continue into FY2019 and FY2020. The budget changes and reduction were made in consultation with Montgomery County. Jim Irvin asked if there were any questions. After a brief discussion, a vote was taken and this item was approved unanimously.

ACTION AGENDA ITEM NO. 2018-3-3 – Contract Amendment for the On-call Engineering Firm to be Selected by Montgomery County in Support of the County’s Recycling/Solid Waste Master Plan Project: A motion was made by Rudy Chow and seconded by Mike Marschner to approve this item. Chris Skaggs explained that Action Item No. 2018-3-2 requested a reallocation and reduction to the FY2018 budget for the Montgomery County General Budget Account JE. The reallocation allows work to begin on the Montgomery County Recycling/Solid Waste Master Plan project. The Authority has solicited and received proposals from a number of its on-call consultants to undertake this effort. Chris noted that the review of those proposals is ongoing and that the final scope of work and cost proposals will be determined in coordination with and upon approval from Montgomery County. Amending the contract by the amount of the approved cost proposal (approximately \$450,000) for the selected on-call engineering firm to allow the work to start immediately upon the conclusion of the review process. Jim Irvin asked if there were any questions. There being none, a vote was taken and this item was approved unanimously.

Discussion Item No. D.1 – Projects Update: Chris Skaggs provided an update on current Authority projects. He reported that the long range planning scope for the City of Baltimore is out to on-call engineering firms; the Harford County Facility demolition design and permitting work is underway; the Authority is continuing to work with Frederick County on the decommissioning of its landfill gas-to-energy facility; assistance with Member Jurisdictions’ Maryland Recycling Act Reporting has been taken in-house and that reporting from approximately 30 large companies will be disseminated to Member Jurisdictions by the end of next week; the annual meeting of solid waste directors and recycling managers will be held to discuss upcoming activities and to share information (May 7); and the second social media training seminar will be held on April 20.

Discussion Item No. D.2 – Legislative Update: Andrew Kays noted that the current General Assembly Session will end on Monday, April 9, and reviewed the status of legislation relevant to Authority and Member Jurisdiction projects. Andrew reported that the most significant legislative proposals concerning the State’s current renewable portfolio standard and the polystyrene and mattress recycling bills did not receive approval; the bill that requires drivers to slow down or move over when approaching sanitation vehicles with lights; and, an extension of the tax credit for oyster shell recycling bills were approved.

Jim Irvin asked if there were any additional topics to be discussed. There being no additional comments or discussion items, the meeting adjourned at 12:17 p.m.

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Chris Skaggs, Executive Director