

Authority Meeting Minutes
332nd Meeting
February 6, 2018

Members Present: James M. Irvin
Rhody Holthaus
Steven A. Walsh
Rudolph S. Chow
Michael G. Marschner
Beth Wojton for Roy C. McGrath

Other Participants: Patty Bubar
William Broglie
Christopher W. Skaggs
M. Catherine Coble

Chairman Jim Irvin opened the meeting at 12:05 p.m.

ACTION AGENDA ITEM NO. 2018-2-1 – Fiscal Year 2017 Independent Audit Report: A motion was made by Rhody Holthaus and seconded by Mike Marschner to approve this item. Chris Skaggs explained that the Authority's Fiscal Year 2017 statements were audited by the independent accounting firm of CliftonLarsonAllen, LLP and that the Authority received an unqualified report. Jim Irvin asked if there were any additional questions. There being none, a vote was taken and this item was approved unanimously.

ACTION AGENDA ITEM NO. 2018-2-2 – Amendment to Montgomery County Oaks and Gude Landfill Gas-to-Energy Project Change Order No. 2: A motion was made by Rudy Chow and seconded by Mike Marschner to approve this item. Chris Skaggs reported that there was an error in the Change Order that was approved by the Board in October. Specifically, the improvements to the Gude flare station was stated as \$44,320 and should have been \$56,480. This amendment corrects that error. Jim Irvin asked if there were any questions. There being none, a vote was taken and this item was approved unanimously.

ACTION AGENDA ITEM NO. 2018-2-3 – Amendment No. 3 to Fiscal Year 2018 Budget: A motion was made by Rhody Holthaus and seconded by Steve Walsh to approve this item. Chris Skaggs explained that the FY2018 Budget included a \$25,000 contingency for Baltimore County. Subsequently, the County requested work at their Western Acceptance Facility that will use approximately \$21,500 of the budgeted amount. Chris noted that the increase of \$20,000 will maintain a contingency budget amount that will only be spent at the request of Baltimore County.



ACTION AGENDA ITEM NO. 2018-2-4 – Contract Amendments: A motion was made by Rudy Chow and seconded by Mike Marschner to approve this item. Chris Skaggs reviewed the request for two contracts that need to be increased. First, ARM Group, Inc.'s contract needs to be increased by \$110,000 for work requested by Baltimore City at the Quarantine Road Landfill and to provide a \$70,000 balance on this on-call contract. Second, SCS Engineer's contract needs to be increased by \$450,000 -- \$200,000 for the work requested by Baltimore City at the Quarantine Road Landfill and \$250,000 for the Harford Waste-to-Energy Facility demolition work requested during the October 20, 2017 Authority meeting. This increase will allow for a \$73,000 balance on this on-call contract. Jim Irvin asked if there were any questions. There being none, a vote was taken and this item was approved unanimously.

Discussion Item No. D.1 – Projects Update: Chris Skaggs provided an update on current Authority projects.

Discussion Item No. D.2 – Legislative Update: Chris Skaggs reviewed proposed legislation relevant to Authority and Member Jurisdiction projects.

Jim Irvin asked if there were any additional topics to be discussed. There being no additional comments or discussion items, the meeting adjourned at 12.30 p.m.

TRUE TEST COPY

 ^{AKC}

Chris Skaggs, Executive Director


Deputy Director