

**Authority Meeting Minutes
322nd Meeting
June 29, 2016**

Members Present: James M. Irvin
Edward C. Adams
Christopher J. Phipps
Daniel E. Locke
Michael G. Marschner
John O'Neill

Other Participants: Joseph Siemek
Christopher W. Skaggs
Andrew Kays
M. Catherine Coble

Chairman Jim Irvin opened the meeting at 6:00 p.m.

ACTION AGENDA ITEM NO. 2016-3-1 – Selection of the Demolition Contractor for the Harford Facility: A motion was made by Mike Marschner and seconded by John O'Neill to approve this item. Andrew Kays explained that the Authority requested proposals from qualified companies to provide marketing for salvage/re-use of process equipment, parts and recyclable materials (through in-house expertise or a reputable auction firm), and the demolition and removal of the closed Harford Waste to Energy Facility. Two firms responded to the Request for Proposals.

The proposed fixed cost to the County is \$436,106.00 for the concurrent salvage and demolition option, prior to any contingency for disposal of hazardous waste. Neuber Environmental Services Inc. (Neuber) has provided evidence of ability to perform, the required bonding and holds the required insurance. The Committee recommends award the procurement to Neuber, for the 6-month salvage and demolition duration. The Authority recommends that the Board approve entering into a contract in substantially the form presented at the meeting for the desired services with Neuber, subject to approval by the Harford County Board of Estimates. Andrew noted that this contract has been approved by Harford County's Board of Estimates. The cost has been added to the FY 2017 budget. The board discussed this Action Item. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.



ACTION AGENDA ITEM NO. 2016-3-2 – New Bank Account for Montgomery RRF Project: A motion was made by Dan Locke and seconded by Chris Phipps to approve this item. Cathy Coble reported that the Bonds for the Montgomery Resource Recovery Facility Project were paid off in April of 2016 saving Montgomery County \$25 million dollars per year. Cathy explained that after consultations with Montgomery County Finance Director it was decided that it is no longer necessary to continue with the Bank of New York as Trustee for the Project. To keep the funds for this project segregated and allow for transparency, the County has asked the Authority to open a separate bank account to handle the remaining transactions that would have flowed through the Trustee. To open this account, the Board needs to approve the attached “Banking Resolution and Certificate of Incumbency.” Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.

ACTION AGENDA ITEM NO. 2016-3-3 - Selection of Ash Recycling Vendor for the Montgomery County Resource Recovery Facility: A motion was made by Dan Locke and seconded by John O’Neill to approve this item. Chris Skaggs explained that at the request of Montgomery County, the Authority advertised a Request for Proposals (RFP) for the Transportation and Recycling of Ash Residue from the Montgomery County Resource Recovery Facility (RRF) in Dickerson, MD. The successful Proposer will remove ash residue produced during the combustion process from the RRF via rail and transport it to a facility where it can be recycled and/or beneficially reused in accordance with the laws of the state where the facility is located.

Chris stated that staff is recommending approval to contract with BFI Waste Systems of Virginia, LLC DBA Old Dominion Landfill (a Republic Services Company). Details of the reasons for choosing Republic are outlined in the Evaluation Memo. The term of the Service Agreement will not begin until July 1, 2017, after the current contract for these services expires between Republic and the County and includes an initial seven year term and one seven year extensions. Entering into an Agreement with Republic at this time will provide the Proposer with sufficient lead time to procure the equipment necessary to perform the services outlined in the Agreement. Approval is also requested for the Executive Director to execute the contract, which will be in substantially the form attached, upon direction from Montgomery County. Jim Irvin asked if there were any questions. Mike Marschner asked about the price as it compares to the amount Frederick County pays for out of county hauling and waste disposal and was told that the costs are comparable. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.

ACTION AGENDA ITEM NO. 2016-3-4 – Approval of the Fiscal Year 2017 Budget Package: A motion was made by Ed Adams and seconded by Mike Marschner to approve this item. Chris Skaggs reviewed the contents of the budget package with the board. Chris Phipps motioned and Mike Marschner seconded to have the budget for the Anne Arundel County Export Project be decreased to \$2,947,100. The motion was approved unanimously. A motion was made by Dan Locke and seconded by John O’Neill to close the meeting to discuss compensation for Authority personnel. The board voted unanimously to return from the closed session and Jim Irvin

stated that the board had approved the executive director's recommendations for staff salaries for Fiscal Year 2017. In addition, the board awarded Chris Skaggs a 2% COLA, 4% Merit Increase and a 4% Performance Bonus. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the 2017 budget package was approved unanimously.

Discussion Items

2016-3-D.1 – Renewal of IGAs: Chris Skaggs reported that the Authority has signed or is ready to sign three Intergovernmental Agreements. 1) IGA with MES for consulting services related to Harford County; 2) IGA with Montgomery County for Task Orders in addition to work at the

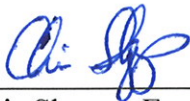
Resource Recovery Facility; and 3) An IGA with Prince George's County to continue to sell its energy and renewable energy credits from its landfill gas project.

2016-3-D.2 – Projects Update: Chris discussed some of the current projects underway.

2016-3-D.3 – Reappointment of Board: Cathy Coble reviewed the process for appointment and reappointment of Board Members. Current terms expire August 29, 2016. However, Members continue until reappointed.

Jim Irvin asked if there were any additional topics to be discussed. There being no additional comments or discussion items, the meeting adjourned at 7:00 p.m.

TRUE TEST COPY



Chris Skaggs, Executive Director