

**Authority Meeting Minutes
319th Meeting
November 17, 2015**

Members Present: James M. Irvin
Edward C. Adams
Rudolph S. Chow
Daniel E. Locke
Timothy F. Whittie
James M. Harkins

Other Participants: Jeffrey Topper
Secretary Benjamin H. Grumbles
Christopher W. Skaggs
Andrew Kays
M. Catherine Coble

Chairman, Jim Irvin opened the meeting at 5:50 p.m.

Action Item No. 2015-5-1 – Final Approval of Updates to the Authority’s Procurement Regulations: A motion was made by Ed Adams and seconded by Tim Whittie to approve this item. Cathy Coble explained that the proposed updates that were approved by the Board during the June meeting were published in the Maryland Register in August for public comment. No comments were received. Therefore, the updates to have the Authority follow the State of Maryland’s Conflict of Interest regulations, to clarify that the Authority may participate or otherwise take advantage of federal and State procurements and contracts, and to change the advertising from the Maryland Register to eMaryland Marketplace are ready for final Board adoption. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.

Action Item No. 2015-5-2 – Approval of an Agreement between the Authority and Maryland Department of the Environment (MDE) for a Statewide Waste Sort: A motion was made by Tim Whittie and seconded by Ed Adams to approve this item. Andrew Kays explained that MDE requested the Authority’s assistance in developing the scope and providing oversight for a two-season waste composition analysis of residential and commercial trash delivered to certain municipal drop-off sites throughout the State of Maryland.



Approval was requested for the Executive Director to sign the Memorandum of Understanding and for approval of a budget amendment in the amount of \$150,000 under the Authority's Regional Support budget. MDE will reimburse the Authority for all out-of-pocket expenses. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.

Action Item No. 2015-5-3 – Approval to Enter into Intergovernmental Agreement with Maryland Environmental Service Regarding Harford County: A motion was made by Tim Whittie and seconded by Rudy Chow to approve this item. Chris Skaggs explained that the execution of an Intergovernmental Agreement with the Maryland Environmental Services is needed in order to continue to provide engineering services for Harford County. The Agreement will provide for the Authority to continue to provide engineering services in support of the County and reimbursement for the Authority's third party costs during FY16. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.

Action Item No. 2015-5-4 – Selection of Vendor to Construct Recycled Paper Storage Facility for Montgomery County: A motion was made by Dan Locke and seconded by Tim Whittie to approve this item. Chris Skaggs explained that the Authority issued a procurement for a company to design and construct a pre-engineered building at the Montgomery County Recycling Center. Three responsive proposals were received and County and Authority staff are recommending that subject to final approval by Montgomery County 1) the Authority enter into a construction contract with Baltimore Contractors, Inc. at a cost of \$1,087,759 with a contingency of up to 20%; 2) a budget amendment in the amount of \$1,305,311; and 3) approval to enter into Task Order No. 11 under the Intergovernmental Agreement with Montgomery County to provide reimbursement of costs for construction. Dan Locke noted that Montgomery County supports this item. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.

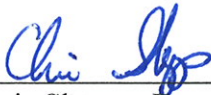
Action Item No. 2015-5-5 -- Authority's Fiscal Year 2015 Audit Report: A motion was made by Tim Whittie and seconded by Ed Adams to approve this item. Cathy Coble explained that the Authority received an unqualified report from its independent auditors, CliftonLarsonAllen. The only significant changes from previous reports besides that it is for Fiscal Year 2015 only, were related to the required implementation of GASB 68 which required the Authority to record its proportionate share of the State's net pension liability as set forth in Note 9 and the required restatement of the Authority's net position as of July 2014 set forth in Note 14. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.

New Business: Chris Skaggs reported that the Authority is now posting its meeting agendas in advance of the meetings and will post meeting minutes upon approval.

Secretary Grumbles introduced himself, thanked the board for approving the Memorandum of Understanding between the Authority and MDE for the Waste Sorts, and provided his thoughts on the future of waste management planning in Maryland under the Hogan administration.

Jim Irvin asked if there were any additional topics to be discussed. There being no additional comments or discussion items, the meeting adjourned at 7:00 p.m.

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Chris Skaggs, Executive Director