

Location: Teams

Meeting date: 5/1/2026 at 11 a.m.

Attendance

Matthew Ward, Lee Zimmerman, Maria Monteiro-E-Pereira, and Kip Kelley with Frederick County

Diana McKenney with Northeast MD Waste Disposal Authority

David Reed Jr. with Cockey's Enterprises Inc.

Bill Santarsiero with Ecology Services

Veronica Goode, Korey Goode, and Kirk Goode of U.S. Refuse Removal, Inc.

Sherry Sites with J&J Trash Service

Ric Green with MBG Refuse Service Inc.

John Neyman, Scott Plank, Lori Barker, Stephanie McConnaughey with Republic Services

Alex Poltisch with Spindler Refuse

Chris Carnesi with WM

Agenda

Introductions

RFP highlights

- Authority and County answer questions as best they can verbally today but are not bound by any answers provided verbally
- Section 1 Background and Purpose:
 - Curbside Single Stream Residential Recyclables Collection (Appendix D and E)
 - County Office Recycling Program (CORP) Materials Collection (Appendix F)
- Section 2.3 Information or Clarification Requests and Section 3.3 Acceptance of Terms of Service Contract (Appendix A)
 - Please submit official questions in writing (email procurement@nmwda.org)
 - Please submit any proposed exceptions to the Service Contract in writing
 - By Friday, May 15 at 4pm
 - Authority will provide answers to the best of its ability in writing. All Addendum to the RFP are binding.
- Section 2.7 Irrevocability of Price Proposals
 - Irrevocable for a period of 120 days from Due Date or from date of modification being proposed by the Proposer during negotiations

- Section 2.8 Addition of Subcontractor for the Service
- Section 3.2 Term.
 - Initial Term: March 1, 2027 - June 30, 2032.
 - Three (3) optional one (1) year terms, through June 30, 2035
- Section 4 Minimum Qualifications
 - Project staff with at least three (3) years management and/or supervisory experience in Single Stream Recyclables Collection Services of Acceptable Materials.
 - At least five (5) years of corporate experience managing Single Stream Recyclables Collection Services of Acceptable Materials, utilizing methods required in the Scope of Work and proposed by the Proposer.
 - Evidence of ownership or control of sufficient collection equipment needed to fulfill the Services required in the Scope of Work.
 - Evidence of the ability to properly maintain the collection equipment in order to fulfill the Services required in the Scope of Work.
 - Possess all permits and licenses required to operate in accordance with all federal, state, and local laws and regulations.
- Section 5 Required Content of Proposals
 - General Proposer Info/Transmittal Letter
 - Experience with SSR Collections
 - Resumes of Key Team
 - Price Proposal (Appendix C)
 - Bi-Weekly Price Per Service Area Collection Calculation:
\$ _____ per Residential Service Unit X 26 weeks = Annual Price
 - \$ per lift of 2, 4, 6, 8 cubic-yard dumpster and 65-gallon recycling cart per location per month
 - Technical Proposal (operations, staffing, transportation, equipment maintenance, contingencies etc.)
 - Financial Qualifications
 - Proposal Bond
 - Performance Bond or Letter of Credit
- Section 6 Evaluation Criteria
 - Price and technical criteria will be weighed approximately equally
 - Best overall value

- **The Technical and Price Proposal must be emailed on or before 4:00 p.m. (local time) on Thursday, June 18, 2026.**

Opened up meeting for questions by proposers.