

**Authority Meeting Minutes
388th Meeting
August 4, 2026 at 12:00 p.m.**

Members Present: Anthony Russell
Karen Henry
Maria Monteiro-E-Pereira
Bryan Bokey
Dr. Charles Glass

Other Participants: Bill Bettin (Harford County)
Kip Kelley (Frederick County)
Lee Zimmerman (Frederick County)
Kendall Abu-Hakim (Baltimore City)
Andrew Kays (NMWDA)
Kim Gordon (NMWDA)
John Schott (NMWDA)
Diana McKenney (NMWDA)

Public access via livestream at the following link:

<https://youtube.com/live/W-sCkT-tlPk?feature=share>. This stream was turned on at 12:06 p.m. local time.

Executive Director, Andrew Kays, opened the meeting at 12:07 p.m. local time, explaining that Joseph Siemek, former Chairman of the Board, retired as of July 31, 2026, and that per the Authority's Bylaws, the Authority shall elect a Chairman from among its Members. After confirming the presence of a quorum, Mr. Kays noted that the instructions for the public to view the meeting were provided in advance and that there were no plans for any portion of the meeting to be held in closed session. Mr. Kays requested that Members identify themselves when speaking.

Andrew Kays identified the non-Board Members present at the meeting as follows: Bill Bettin (Harford County); Kip Kelley and Lee Zimmerman (Frederick County); Kendall Abu-Hakim (Baltimore City); and John Schott, Kim Gordon, and Diana McKenney (NMWDA).

Mr. Kays noted consideration of the minutes of the previous Board Meeting on June 9, 2026, and that such minutes were approved and posted on the Authority website.

410.333.2730 / authority@nmwda.org
nmwda.org / Business-to-Business Recycling: mdrecycles.org
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill

MEMBERS:

Karen Henry, Anne Arundel County / Vacant, Baltimore City / Anthony Russell, Jr., Baltimore County / Bryan Bokey, Carroll County
Maria Monteiro-E-Pereira, Frederick County / Vacant, Harford County / Vacant, Howard County / Guillermo Wainer, Montgomery County /
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



ACTION ITEM NO. 2026-4-1 – Election of Authority Board Officers

A motion was made by Dr. Charles Glass and seconded by Maria Monteiro-E-Pereira to approve this item.

Andrew Kays explained that Joseph Siemek, former Chairman of the Board, retired as of July 31, 2026, and will no longer serve on the Authority Board. In accordance with Article I, Sections 1 and 2 of the Authority's Bylaws, the Authority shall elect a Chairman from among its members and shall serve a term of one year or until a successor is elected.

While it has been the Authority's practice to elect officers based on seniority, such practice is not a rule. Willie Wainer, who has the most seniority, is currently the Treasurer for the Board. Mr. Kays noted the current Board Members and their respective appointment dates for reference, and same was made publicly available in the Action Item posted on the Authority's website.

Staff requests that the Board elect a new Chairman.

The Members discussed various options for the Chairman position, noting the fact that Mr. Wainer is the current Treasurer for the board, but not a candidate to be nominated as Chairman as he was not present at the meeting and could not hold both positions concurrently. Karen Henry requested more information on the role of the Chairman of the Board. Andrew Kays provided a summary of responsibilities, including running the board meetings, reviewing the board material prior to distribution, signing administrative legislative correspondence on behalf of the Authority, and reviewing Authority activities with Mr. Kays, as Executive Director. Kim Gordon provided that additionally, during audit season, the auditors may want to speak with the Treasurer or the Chairman of the Board regarding Authority activities. After additional discussion, including clarification by Mr. Kays that the Chairman serves a term of one year or until a successor is elected, Anthony Russell indicated that he was willing to serve as Chairman of the Board.

A motion was made by Karen Henry and seconded by Maria Monteiro-E-Pereira to elect Anthony Russell as Chairman of the Board.

A vote was taken, and Anthony Russell was unanimously approved as Chairman of the Board.

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Andrew Kays addressed the newly elected Chairman and noted that per Section 2 of the Authority's Bylaws, the term of office begins at the close of the meeting at which the election takes place. As such, Mr. Kays continued to lead the meeting and noted that Mr. Russell will begin to preside over meetings beginning at the next board meeting.

The Members and the Authority thanked Anthony Russell and congratulated him as the new Chairman of the Board.

ACTION ITEM NO. 2026-4-2 – Update Banking Information and Documents

A motion was made by Dr. Charles Glass and seconded by Karen Henry to approve this item.

Kim Gordon explained that Staff requests approval to update the Authority's banking information and documents, on an as-needed basis, with the Authority's banking institutions to reflect changes in the board of director positions, changes in staff, to enroll in online banking with any such banking institutions, and such other changes as required by such banking institutions to keep the Authority's information updated and accurate. Such approval is on-going and includes the adoption of any banking resolutions required by any such institution to accomplish the actions as set forth above.

New banking documents will supersede previous filings.

Mr. Kays asked if there were any questions or matters for discussion.

There being none, a vote was taken, and the item was unanimously approved.

ACTION ITEM NO. 2026-4-3 – Award of Contract for Frederick County Single Stream Recyclables Collection Services

A motion was made by Maria Monteiro-E-Pereira and seconded by Bryan Bokey to approve this item.

Andrew Kays explained that the Authority issued a Request for Proposals (RFP) on April 20, 2026 for a contractor to provide Frederick County, Maryland with Single Stream Recyclables Collection Services, which includes bi-weekly residential curbside collections for ~90,000 residential service units (RSUs) and County Office Recycling Program (CORP) collections. The initial term is from March 1, 2027 through June 30, 2032. There are three (3), one (1) year extension terms that can be exercised at the sole discretion of the Authority.

The Authority advertised the RFP via the Authority website, eMaryland Marketplace Advantage (eMMA), and an email blast to 80+ materials collection entities registered on eMMA.

Mr. Kays noted that an Addendum was issued on May 27, 2026 (reflecting the summary of the May 1, 2026 non-mandatory pre-proposal meeting and clarification responses). Proposals were due June 18, 2026 at 4:00pm local time. Two (2) firms (listed in alphabetical order) submitted proposals in response to the RFP for the total annual amounts as calculated below:

BFI Waste Services, LLC d.b.a Republic Services of Frederick ("Republic") - \$9,437,020.80*

U.S. Refuse Removal, Inc. ("U.S. Refuse") - \$5,286,025.84*

*Approximate annual cost calculated from multiplying the per RSU price by the number of RSUs listed in Addendum No. 1 plus the total for the CORP services. Actual cost may fluctuate based on changes to the number of RSUs covered under the services and number and location of lifts for CORP services.

Andrew Kays further explained that the review committee consisting of the Authority project manager and four staff members from the Frederick County Division of Solid Waste & Recycling reviewed both responses. Based on a determination of best value to the County, staff request approval to enter into the single stream recycling services contract with U.S. Refuse substantially in the form provided to the Board for review and made publicly available on the Authority's website, as well as a mirror agreement between the Authority and Frederick County. Execution of such contracts is subject to final written approval by Frederick County. Frederick County will pay for such services via a Purchase Order.

Mr. Kays asked if there were any questions or matters for discussion.

There being none, a vote was taken, and the item was unanimously approved.

Mr. Kays asked if there were any additional items to discuss at this time.

There being no additional comments or discussion items, the meeting adjourned at 12:23 p.m.

TRUE TEST COPY

A handwritten signature in black ink, appearing to read 'Andrew Kays', is written over a horizontal line.

Andrew Kays
Executive Director