

**Authority Meeting Minutes
338th Meeting (Conference Call)
December 20, 2018**

Members Present: James M. Irvin
Rudolph S. Chow
Rhody Holthaus
Steven A. Walsh
Guillermo Wainer
Joseph J. Siemek
Jeffrey D. Castonguay
Michael G. Marschner

Other Participants: Christopher W. Skaggs
Andrew Kays
M. Catherine Coble

Chairman Jim Irvin opened the meeting at 9:30 a.m.

ACTION ITEM NO. 2018-8-1 – Master Electronics Materials Collection and Recycling Services Agreement: A motion was made by Rudy Chow and seconded by Mike Marschner to approve this item. Chris Skaggs reminded the Board that New Horizons was selected as the vendor for six Authority Member Jurisdictions at the December 4th meeting. He then described the procurement process involved in the selection of electronics materials vendors for Howard and Montgomery Counties.

As set forth in the evaluation memorandum the selection committee recommends that the Authority enter into Master Service Agreements with eRevival and Vintage Tech for Howard and Montgomery Counties, respectively, for a term of a little more than four years, ending on June 30, 2023. Chris stated that proposed pricing has increased slightly since the previous procurement and noted that the Counties were aware and agreeable to the pricing. Jim Irvin asked if there were any comments or questions. Mike Marschner asked if this award changes anything for the other Member Jurisdictions and Chris responded that it does not. Chris also noted that the contracts would not be activated until the Counties sign confirmation agreements with the vendors they choose to use. Jeff Castonguay then asked if the pricing is fixed for the term and Chris responded that it is. Jim Irvin asked if there were any additional comments or questions and there being none a vote was taken and the item was approved unanimously.



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Jim asked again if there were any additional topics to be discussed. There being no additional comments or discussion items, the meeting adjourned at 9:36 a.m.

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Chris Skaggs, Executive Director

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