

**Authority Meeting Minutes
339th Meeting (Conference Call)
January 14, 2019**

Members Present: James M. Irvin
Rudolph S. Chow
Rhody Holthaus
Joseph J. Siemek
Michael G. Marschner
Roy C. McGrath

Other Participants: Christopher W. Skaggs
Andrew Kays
M. Catherine Coble

Chairman Jim Irvin opened the meeting at 1:35 p.m.

ACTION ITEM NO. 2019-1-1 – Master Electronic Materials Collection and Recycling Services Agreement for Emergent Purposes: A motion was made by Rudy Chow and seconded by Mike Marschner to approve this item. Chris Skaggs described the procurement process involved in the recent selection of electronics materials vendors and the problem that occurred with the vendor selected to service Baltimore City. Specifically, on January 8, 2019, the Authority received written notice from the current contractor, New Horizons Supported Services, Inc., that it would be unable to provide electronic materials collection and recycling services under the Authority's Master Service Agreement dated December 12, 2018 without either an increase in the per pound price or removal of the requirement to provide a performance bond or letter of credit (or a combination of both). Since no other vendors had submitted proposals that included servicing Baltimore City, the Authority solicited a request for pricing on January 9, 2019 on behalf of Baltimore City from another contractor, eRevival, LLC. Currently, eRevival, LLC is under a publicly procured contract with the Authority to provide electronic materials collection and recycling services for Howard County, Maryland.

The eRevival, LLC price proposal was submitted to the Authority on January 11, 2019 for electronic materials collection and recycling services. The price proposal includes a charge of \$0.27/pound for All Acceptable Materials, along with a performance bond in the form of a cashier's check in the amount of \$25,000. Based on this proposal, which is a lower cost than the current New Horizons' pricing the Authority and Baltimore City determined it to be in the best interest of all involved parties to pursue a Master Service Agreement for Emergent Purposes with eRevival, LLC for a term through December 31, 2019. Chris noted that the Authority promptly will begin to plan for a public procurement for the required services for Baltimore City during this 2019 calendar year.



The Authority is requesting approval for the Executive Director to execute a Master Service Agreement for Emergent Purposes with eRevival, LLC for a term through December 31, 2019 substantially in the form provided at the meeting.

Jim Irvin asked if there were any additional comments or questions. Mike Marschner asked if New Horizons is the company that hires the disabled. Chris responded that they were and that the Company had explained that their inability to fulfill their requirements under the Master Service Agreement were due to downstream vendors. Jim asked if there were any additional comments or questions and there being none a vote was taken and the item was approved unanimously.

Jim Irvin asked if there were any additional topics to be discussed. There being no additional comments or discussion items, the meeting adjourned at 1:40 p.m.

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Chris Skaggs, Executive Director