

AUTHORITY MEETING AGENDA
381st Meeting
April 1, 2025 at 12:00 p.m.

ACTION ITEM NO.	DESCRIPTION
	Consideration of Approved Minutes of Previous Meeting
2025-2-1	Approval of Authority Leave Donation Policy
2025-2-2	Budget Amendments
2025-2-3	Award of Contract for Solid Waste Disposal Services for Frederick County
2025-2-4	Award of Contract for Solid Waste Transportation Services for Frederick County
2025-2-5	On-Call Contract Amendments

Notes:

- 1. The meeting will be conducted via Webex and accessible to the public via livestream at the following link: <https://youtube.com/live/hXzWLhzyk8U?feature=share>*
- 2. Portions of this meeting are permitted to be held in closed session in accordance with the General Provisions Article of the Maryland Annotated Code, Title 3 – Open Meetings Act. Authority for the closed session is Section 3-305(b)(1), to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals. However, the Authority does not intend to hold a closed session for this meeting.*
- 3. Agendas are subject to change up to and during the meetings. Agenda changes confirmed up to one day prior to a meeting will be posted in advance of the meeting. Agenda changes occurring subsequent to posting will be reflected in the minutes.*

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nmwda.org / Business-to-Business Recycling: mdrecycles.org
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill

MEMBERS:

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / Anthony Russell, Jr., Baltimore County / Clifford J. Engle, Carroll County
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



ACTION ITEM NO. 2025-2-1 – Approval of Authority Leave Donation Policy

The Authority desires to implement a Leave Donation Policy whereby employees may voluntarily donate available leave hours (vacation, sick, and compensatory time) to another Authority employee who has exhausted all annual, personal, sick (including accrued leave) and compensatory leave because of a prolonged medical condition or a catastrophic illness or injury of a member of the employee’s immediate family for whom the employee is needed to provide direct care. In summary, the Authority’s Leave Policy (including the forms utilized) follows the State of Maryland Leave Donation Policy which provides for Employee-to-Employee Leave Donation Programs pursuant to MD State Personnel and Pensions Code, Secs. 9-605 – 9-606 (2024). Donors of leave under the Authority policy must maintain a sick leave balance of at least 225 hours after the donation is deducted and shall have any unused donated leave restored to their balance. Recipients of donated leave must receive less than 1,950 hours total of leave from donation, and must be in good standing as an employee.

Upon approval, the Leave Donation Policy will become a part of the Authority’s Personnel Policy.

Staff requests approval of the Authority Leave Donation policy as summarized above and substantially in the form of the draft provided to the Board and made publicly available on the Authority’s website.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

April 1, 2025

ACTION ITEM NO. 2025-2-2 – Budget Amendments

1. Frederick County Landfill Account - A budget increase in the amount of \$139,160 is needed for efforts in connection with continued methane rule compliance support at the Reich’s Ford Sanitary Landfill.
2. Frederick County Solar Project Account - A budget increase in the amount of \$15,000 is needed for the ongoing maintenance of the array.
3. Montgomery County Transfer Station and RRF Account – A budget increase in the amount \$6,900,000 is needed for Project work and equipment at the Transfer Station and RRF in connection with the anticipated extension of the Service Agreement for the disposal of solid waste.
4. Baltimore City Quarantine Road Landfill (QRL) Account - A budget increase in the amount \$1,100,000 is needed for emergency repair work at the QRL.

Staff requests budget amendments as set forth above.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

April 1, 2025

ACTION ITEM NO. 2025-2-3 – Award of Contract for Solid Waste Disposal Services for Frederick County

The Authority, on behalf of Frederick County, issued a Request for Proposals (“RFP”) on October 3, 2024. The purpose of the RFP was to seek proposals from experienced vendors who can provide waste disposal services of non-recycled waste received at the Frederick County Transfer Station. The RFP was posted on the Authority’s website, advertised on eMaryland Marketplace, and sent to experienced vendors. Addendum No. 1 to the RFP was issued on October 29, 2024 to answer proposer questions that were submitted by the submittal date of October 21, 2024. Addendum No. 2 was issued on October 30, 2024 to extend the proposal due date to November 13, 2024. The initial term of contract will begin on July 1, 2025, and will end on June 30, 2030. The contract provides for five (5) optional 12-month renewal terms, at the Authority’s sole discretion. The contract will have no annual tonnage guarantee of non-recycled acceptable waste. Proposals were received from Blue Ridge Landfill Company (Waste Connections of Pennsylvania), Noble Environmental, Inc., and Waste Management of Pennsylvania, Inc. The Authority issued a request for clarification and a request for best and final offers on January 31, 2025.

The evaluation team, consisting of Authority and County staff, evaluated the proposals. All proposers met the technical requirements of the RFP. The evaluation team determined that Blue Ridge Landfill Company has the capacity to accept all acceptable waste for the term of agreement and provided the best value to the Authority due to the distance from the Frederick County Transfer Station. A summary of the pricing is provided below. The RFP allowed for more than one primary disposal site.

	Disposal Fee	
	Primary Facility #1	Primary Facility #2
Blue Ridge Landfill	\$36.47	
Noble Environmental	\$28.75 ³	
Waste Management	\$43.30 ¹	\$37.50 ²

¹Mountain View Reclamation - 500 ton per day limit

²Cumberland County Landfill - 600 ton per day limit

³Southern Alleghenies Landfill

The Authority is requesting that the Executive Director be authorized to execute a Service Agreement with Blue Ridge Landfill Company (and a mirror disposal agreement with Frederick County) in substantially the form of the draft agreement provided to the Board and made publicly available on the Authority's website, subject to approval from Frederick County. The Blue Ridge Landfill Company is the Authority's current contractor for Frederick County Solid Waste Transportation and Disposal Services.

Authority Action – The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Amendment

Without Amendment

April 1, 2025

ACTION ITEM NO. 2025-2-4 - Award of Contract for Solid Waste Transportation Services for Frederick County

On behalf of Frederick County, Maryland (the “County”), the Authority issued a Request for Proposals (“RFP”) on December 5, 2024 for the transportation of Frederick County municipal solid waste from the Frederick County Transfer Station (“Transfer Station” or “TS”) to a Disposal Facility identified by the Authority as the facility for final disposal of acceptable waste. The initial term of contract is for five years commencing on July 1, 2025, with an option to extend the contract for five, additional twelve-month periods at the Authority’s sole option. Per the RFP, companies were required to propose dollar per ton per mile transportation fees for multiple mileages up to one-hundred and forty miles from the Transfer Station.

The RFP was advertised on the Authority’s website, eMaryland Marketplace, and sent to companies that have provided similar services in the region. A non-mandatory pre-proposal meeting was held in the administrative offices at the Frederick County Reichs Ford Landfill on December 19, 2024. The County provided a tour of the Transfer Station operations after the meeting.

An addendum was issued on January 13, 2025 to respond to company requests for clarifications, including questions from the Pre-Proposal meeting.

The following three companies (listed in alphabetical order) submitted bids in response to the RFP by the January 21, 2025 Proposal Due Date.

- Alitas Trucking LLC
- Bousum LLC
- Noble Long Haul LLC

Pricing supplied by the Companies is set forth below.

Disposal Facility	Alitas Trucking LLC (\$/ton/mile)	Bousum LLC (\$/ton/mile)	Noble Long Haul LLC (\$/ton/mile)
Less than or equal to 55 miles from TS	\$0.40	\$0.413	\$0.45
Less than or equal to 65 miles from TS	\$0.38	\$0.408	\$0.47
Less than or equal to 80 miles from TS	\$0.35	\$0.437	\$0.48
Less than or equal to 100 miles from TS	\$0.33	\$0.352	\$0.35
Less than or equal to 120 miles from TS	\$0.32	\$0.350	\$0.37
Less than or equal to 140 miles from TS	\$0.31	\$0.339	\$0.2558

The RFP stated that the Authority will select the proposal or proposals that are deemed to be most advantageous to the Authority/Frederick County. The Authority evaluated the proposals against the minimum qualifications. The minimum qualifications included (1) having a minimum of five years' experience providing similar waste transfer services; (2) evidence of project staff with at least five years' management experience handling an average of 1,000 tons of solid waste per day; (3) having a sufficient number of personnel, vehicles, trailers/equipment to perform the transportation service (including jockeying of trailers at the Transfer Station) and manage the anticipated volume of Frederick County municipal solid waste transfer; and (4) providing evidence that the company has the operating authority and is authorized to operate as an interstate, for-hire carrier under the US Department of Transportation Safety and Fitness Electronic Records System (SAFER) at the time of application.

Based on Alitas' proposal and information from SAFER, Alitas is not reasonably susceptible of award due to limited resources for managing the volume of Frederick County municipal solid waste expected to be transferred, in addition to providing the jockey services required at the Frederick County Transfer Station.

Bousum and Noble Long Haul have met the minimum requirements of the RFP, and each have sufficient resources to service Frederick County. Bousum and Noble Long Haul provided all technical and financial documentation as required of RFP.

Bousum provided the lowest responsive proposal for most of the mileages. Bousum was deemed by representatives from the County and the Authority ("the evaluation team") to be most advantageous to Frederick County. Bousum is the current transportation contractor for Frederick County's single stream and waste transfer operations.

The Board is being asked to approve the selection of Bousum and to authorize the Executive Director to execute the contract with Bousum in substantially the form of the draft agreement (as well as a mirror agreement with the County) provided to the Board and as made publicly available on the Authority's website. Execution of such contract will be subject to approval from Frederick County.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

April 1, 2025

ACTION ITEM NO. 2025-2-5 – On-Call Contract Amendments

1. SCS Engineers (SCS) – A total increase in the amount of \$1,095,000 is needed for the SCS contract, of which \$715,000 is needed for efforts in connection with emergency repairs at the Quarantine Road Landfill for Baltimore City (under Action Item No. 2025-2-2) and \$380,000 is needed for landfill gas projects at Eastern Sanitary Landfill for Baltimore County.
2. ARM – An increase in the amount of \$250,000 is needed for the ARM contract for efforts in connection with emergency repairs at the Quarantine Road Landfill for Baltimore City under Action Item No. 2025-2-2.

Staff requests increases for the on-call contracts as set forth above.

Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

April 1, 2025