

**AUTHORITY MEETING AGENDA**  
**380<sup>th</sup> Meeting**  
**February 4, 2025 at 12:00 p.m.**

**ACTION  
ITEM NO.**

**DESCRIPTION**

Consideration of Approved Minutes of Previous Meeting

2025-1-1	Contract Award for Organics Drop-Off Bin Collection Services for Baltimore City
2025-1-2	On-Call Contract Amendments
2025-1-3	Budget Amendments
2025-1-4	Contract Award of Service Agreement for the Acceptance, Transportation and Processing of Sewage Sludge for Baltimore City, and Approval of Related Contracts

**Notes:**

1. *The meeting will be conducted via Webex and accessible to the public via livestream at the following link: <https://youtube.com/live/zvTZC0xChYg?feature=share>*
2. *Portions of this meeting are permitted to be held in closed session in accordance with the General Provisions Article of the Maryland Annotated Code, Title 3 – Open Meetings Act. Authority for the closed session is Section 3-305(b)(1), to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals. However, the Authority does not intend to hold a closed session for this meeting.*
3. *Agendas are subject to change up to and during the meetings. Agenda changes confirmed up to one day prior to a meeting will be posted in advance of the meeting. Agenda changes occurring subsequent to posting will be reflected in the minutes.*

410.333.2730 / 410.333.2721 fax / [authority@nmwda.org](mailto:authority@nmwda.org)  
[nmwda.org](http://nmwda.org) / Business-to-Business Recycling: [mdrecycles.org](http://mdrecycles.org)  
Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

**Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill**

**MEMBERS:**

Rhody R. Holthaus, Anne Arundel County / Vacant, Baltimore City / Anthony Russell, Jr., Baltimore County / Clifford J. Engle, Carroll County  
Phillip S. Harris, Frederick County / Joseph J. Siemek, Harford County / Mark A. DeLuca, Howard County / Guillermo Wainer, Montgomery County  
Charles Glass, Maryland Environmental Service / Andrew Kays, Executive Director



## **ACTION ITEM NO. 2025-1-1 – Contract Award for Organics Drop-Off Bin Collection Services for Baltimore City**

The Northeast Maryland Waste Disposal Authority (Authority) issued a Request for Proposals to procure Organics Drop-off Bin collection and composting services on October 10, 2024 for Baltimore City. The RFP was posted on the Authority’s web page, advertised on eMaryland Marketplace Advantage and distributed to a list of known Vendors/potential Vendors in the composting industry. One addendum was issued on November 18, 2024 to answer Proposer questions.

Three offerors submitted proposals for review as follows (in alphabetical order): Compost Crew, Monster Organics, and Veteran Compost. All 3 offerors provided valid proposals. The Evaluation Committee recommends awarding the contract to Veteran Compost based on the least mileage to an acceptable compost facility and lowest annual cost. The annual cost (before any future CPI adjustments) will be \$10,872. The other offerors provided bids for \$15,000 (Compost Crew) and \$20,000 (Monster Organics) per year.

The Authority is requesting approval for the Executive Director to execute a Master Service Agreement (substantially in the form provided and made publicly available on the Authority’s website) with Veteran Compost, for a term from the effective date of July 1, 2025 through June 30, 2028 – with two possible 3-year extensions at the sole option of the Authority. Baltimore City will enter into a separate Confirmation (substantially in the form provided and made publicly available on the Authority’s website) with Veteran Compost and will pay for such services.

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Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

February 4, 2025

**ACTION ITEM NO. 2025-1-2 – On-Call Contract Amendments**

1. Pinnacle Communications Resource Company (Pinnacle) – A total increase in the amount of \$390,000 is needed for the Pinnacle contract for communication efforts, of which \$290,000 is for Baltimore County efforts, \$41,600 is for Anne Arundel efforts, \$25,000 is for Authority efforts, and the remaining \$33,400 is for additional anticipated communications efforts for the Authority and Member Jurisdictions.
2. SCS Engineers (SCS) – A total increase in the amount of \$475,000 is needed for the SCS contract, of which \$100,000 is needed for efforts in connection with Quarantine Road Landfill’s SCADA system support and upgrades and leachate system repairs for Baltimore City and \$375,000 is needed for work at the Montgomery County Transfer Station.

Staff requests increases for the on-call contracts as set forth above.

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Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

February 4, 2025

**ACTION ITEM NO. 2025-1-3 – Budget Amendments**

1. Baltimore County General Account - A budget increase in the amount of \$290,000 is needed for the Baltimore County General Account to support Action Item 2025-1-2(1).
2. Montgomery County General Account – A budget increase in the amount of \$375,000 is needed for the Montgomery County General Account to support Action Item 2025-1-2(2).
3. Authority Communications Account – A budget increase in the amount of \$25,000 is needed for the Authority Communications Account to support Action Item 2025-1-2(1).

Staff is requesting a budget increase as set forth above.

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Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

February 4, 2025

## **ACTION ITEM NO. 2025-1-4 - Contract Award of Service Agreement for the Acceptance, Transportation and Processing of Sewage Sludge for Baltimore City, and Approval of Related Contracts**

### **Source of Funding: City of Baltimore Purchase Order**

The Northeast Maryland Waste Disposal Authority (“Authority”) issued a Request for Proposals (“RFP”) for the Acceptance and Transportation of Sewage Sludge Generated in Baltimore City and Processing into a Class A Product on August 2, 2024 on behalf of The City of Baltimore, Maryland (the “City”). This procurement was undertaken to replace the current processing contract that ending June 29, 2025. The Authority currently contracts for the transportation and processing of some of the City’ Acceptable Material at the Baltimore City Composting Facility.

The Authority integrated input provided by the City into the RFP regarding the types of Acceptable Material to include, operational and logistical needs of the City, as well as a general overview of Proposer requirements and the form of the draft Service Agreement.

Advertising was placed as follows:

1. Notice of “soon to be available” on the Northeast Maryland Waste Disposal Authority’s Website on 07/08/2024
2. Notice of the pre-proposal meeting on the Northeast Maryland Waste Disposal Authority’s Website on 07/29/2024
3. Northeast Maryland Waste Disposal Authority’s Website on 08/02/2024 (RFP)
4. eMaryland Marketplace on 08/02/2024

Notice of the RFP Availability was sent to:

1. The City of Baltimore Mayor’s Office of Small and Minority Business Advocacy & Development vendors under the following categories:
  - a. Trucking (as of 07.29.2024)
  - b. Organics (as of 07.29.2024)
  - c. Solid waste (as of 07.29.2024)
2. The Authority’s on-call engineers (since many work with private sector)

Addenda were issued on the following dates:

- August 13, 2024, to provide a summary of the pre-proposal meeting of August 8, 2024 and to note the addition of site visits on certain dates. A copy of the sign-in sheet from the preproposal meeting was included with the addendum.
- August 26, 2024, to respond to questions submitted during the RFP period and to provide copies of the sign-in sheets from the site tours.
- September 19, 2024 to provide an extension of the RFP period to 4 PM on October 11, 2024.
- September 25, 2024 to respond to questions submitted during the RFP period and to provide certain data.

- September 26, 2024 to respond to a question submitted during the RFP period and to provide certain data.

The Authority received one proposal on or before the closing time on October 11, 2024, from Denali Water Solutions LLC (Denali) at a rate of \$168 per wet ton. Denali will not operate the Baltimore City Composting Facility but will process the material at an established facility in New Jersey. The Company indicated the ability to meet 15% MBE goal under the performance of the contract.

The Authority received two notices of no proposal on or before the closing time on October 11, 2024, from:

- Veolia Water North America-Central LLC (Veolia)
- Synagro Central LLC (Synagro)

The Evaluation Committee consisted of the following:

Paul Sayan, P.E.	Acting Bureau Head, Water & Wastewater Baltimore City*
Mahmudul Hasan,	Ph.D. Chief Technical Officer, Bureau of Water & Wastewater Baltimore City
Robert Hindt,	Bureau of Water & Wastewater Baltimore City**
Mike Hallmen	Chief, Wastewater Facilities Division Baltimore City
Andrew Kays	Northeast Maryland Waste Disposal Authority

\*assisted in the formation of the RFP but did not participate in the 12.18.2024 meeting  
 \*\* participated in the 12.18.2024 meeting

Staff recommends and seeks approval to enter into a contract (substantially in the form provided and made publicly available on the Authority’s website) with Denali as the preferred vendor to enter into a Service Agreement, based on its initial Technical and Price Proposal, and the meeting of December 18, 2024 for project review and discussion. Denali’s Proposal was determined as qualified, reliable, and legally compliant. Staff also recommends and seeks approval to enter into a mirror agreement (substantially in the form provided and made publicly available on the Authority’s website) for the Services with the City of Baltimore. Both agreements are subject to final City approval and funding.

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Authority Action – The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Amendment		Without Amendment	

February 4, 2025