

MEMORANDUM

TO: Interested Parties

FROM: Andrew Kays 
Executive Director

DATE: August 10, 2026

SUBJECT: Addendum No. 1 to RFP for On-Call Practical Operations Services, issued on
August 3, 2026

The purpose of this Addendum No. 1 is to amend the due date of the proposals and to provide information about the pre-proposal conference attendance. The Northeast Maryland Waste Disposal Authority (Authority) hosted a pre-proposal conference for the above RFP on Monday, August 10, 2026, at 10 via MS TEAMS. Participation in the conference was not mandatory to respond to the RFP. A list of the attendees of the conference is included with this Addendum. The Authority reviewed the procurement guidelines for the RFP. The review of the RFP included the dates for the submittal of questions (August 24, 2026), the start of service (ready to begin by December, 15 2026) and the submittal of the proposals (September 22, 2026 for the electronic copy, and September 25, 2026 for the paper copies – as set forth in the amendment below). Attendees were reminded to submit questions as soon as possible to “On-call Practical Operations Services Proposal,” C/O Northeast Maryland Waste Disposal Authority, Tower II, Suite 402, 100 South Charles Street, Baltimore, Maryland 21201-2705, procurement@nmwda.org.

The purpose of this RFP is to select multiple firms for on-call Contractor services. The Authority has identified two major categories of work. The two areas are 1) transfer station/Resource Recovery Park, Materials Recovery Facility (MRF) composting facilities and emerging technologies operations; and 2) landfill services.

The Authority will select and place no less than two and no more than ten of the qualified

410.333.2730 / authority@nmwda.orgnmwda.org / Business-to-Business Recycling: mdrecycles.org

Tower II – Suite 402, 100 S. Charles Street, Baltimore, MD 21201-2705

Comprehensive Waste Management Through Recycling, Reuse, Resource Recovery and Landfill

MEMBERS:

Karen Henry, Anne Arundel County / Vacant, Baltimore City / Anthony Russell, Jr., Baltimore County / Bryan Bokey, Carroll County
Maria Monteiro-E-Pereira, Frederick County / Vacant, Harford County / Vacant, Howard County / Guillermo Wainer, Montgomery County / Charles
Glass, Maryland Environmental Service / Andrew Kays, Executive Director



firms on one on-call contractor list to cover all aspects of these two areas. To be deemed qualified and to enter a Master Service Agreement with the Authority, the firm does not have to be qualified in both of the categories or all of the tasks in a particular category. This procurement will not create a listing of qualified sub-contractor firms. Offerors must have one or more Maryland licensed Professional Engineers (in an appropriate discipline) on staff, or accessible via contract, to perform design-related services under the on-call Master Service Agreement. Contractors are expected to have Maryland licensed electricians, plumbers, and Commercial Driver's Licensed operators, for any of the projects they perform, as applicable.

Offerors should use professional judgement to present their proposals in a font that is legible in terms of type and size (for example Times New Roman, 10-size font, or Calibri, 11-size font). Any communication regarding this RFP must be made to the attention of "RFP for On Call Practical Operations Services-2026" in writing, and directed to procurement@nmwda.org or Northeast Maryland Waste Disposal Authority, 100 South Charles Street, Tower II – Suite 402, Baltimore, MD 21201.

As a reminder, prior to award of this Master Service Agreement, Offerors should not initiate any communications related to this RFP with Authority staff, or with employees or local elected officials of any Member Jurisdiction. Any communications other than to procurement@nmwda.org may result in the disqualification of a Proposer's proposal. Reference to "local time" in this RFP means the time in Baltimore, MD, USA.

There were no questions asked during the Pre-Proposal Meeting.

The RFP is hereby amended as set forth below:

1. Please replace references to September 8, 2026 in the RFP for the submission of the proposals to September 22, 2026.
2. Please replace the first paragraph of Section 1.6 of the RFP with the following:

An electronic copy of the proposal as a PDF must be sent to procurement@nmwda.org no later than **4:00 PM local time on September 22, 2026** (the "Closing Date"). Any proposals received after this time will not be considered. Eight (8) hardcopies of the proposal must be submitted in a sealed envelope, labeled "On-call Practical Operations Services Proposal" and received no later than **4:00 PM local time on September 25, 2026**. All submissions will be time and date stamped when received.

Pre-Bid Conference for RFP for On-Call Practical Operations

Attended participants 6
Start time 8/10/26, 9:51:39 AM
End time 8/10/26, 10:15:59 AM
Meeting duration 24m 20s

Name	First Join	Last Leave	In-Meeting Duration	Email	Role
Andrew Kays	8/10/26, 9:57:14 AM	8/10/26, 10:15:47 AM	18m 32s	akays@nmwda.org	Organizer
Rey Lim Jr	8/10/26, 9:57:21 AM	8/10/26, 10:15:52 AM	18m 30s		Attendee
James Woods	8/10/26, 9:57:58 AM	8/10/26, 10:15:49 AM	17m 51s	jwoods@nmwda.org	Attendee
John Schott	8/10/26, 9:58:39 AM	8/10/26, 10:15:50 AM	17m 11s	jschott@nmwda.org	Attendee
Amy Diamond (External)	8/10/26, 9:59:26 AM	8/10/26, 10:15:59 AM	16m 33s	adiamond@salutinc.com	Attendee
Ron R (Unverified)	8/10/26, 10:13:18 AM	8/10/26, 10:15:51 AM	2m 33s		Attendee