

Authority Meeting Minutes
327th Meeting
May 3, 2017

Members Present: James M. Irvin
Rhody Holthaus
Jeffrey D. Castonguay
Joseph J. Siemek
Daniel E. Locke
Rudolph S. Chow
Steven A. Walsh
Michael G. Marschner
Roy McGrath

Other Participants: Christopher W. Skaggs
M. Catherine Coble
Andrew Kays
Lisa Feldt

Attendees: None

Chairman Jim Irvin opened the meeting at 3:07 p.m. Chris Skaggs announced that Lisa Feldt's appointment to the Authority Board is soon to be finalized and thanked Dan Locke for his many years of service.

ACTION AGENDA ITEM NO. 2017-2-1 – Selection of On-call Engineering Firms: A motion was made by Rudy Chow and seconded by Jeff Castonguay to approve this item. Chris Skaggs explained that most of the Authority's current contracts for On-call Engineering Services expire on June 30th. Services requested were broken down into five subject areas: 1) Waste-to-Energy, Transfer Station, MRF and Emerging Technologies Design, Construction and Operations Service; 2) Landfill Service; 3) General Solid Waste, Planning and Recycling; 4) Biosolids and Organics Management Service; and 5) Sustainable Materials Management, Circular Economy and Zero Waste. Noting that the last subject area is new to this procurement. The Authority received proposals from 14 firms that were reviewed by two Authority staff members and staff from Anne Arundel, Baltimore and Harford Counties. Ten firms, with the three highest scoring firms each in categories 1, 3, 4, and 5 and five firms scoring the highest in category 2 are recommended for award of contracts. In addition, firms with technical scores of fifty percent or higher in their non-major category(ies) are recommended to be allowed to provide project services in other categories.



The firms recommended are ARM Group; BAI Group; EA Engineering; GBB; Geosyntec; HDR; KCI; Kessler Consulting; MSW Consultants; and SCS Engineers. The initial upset limit recommended is \$100,000 with adjustments expected to be made in the Fiscal Year 2018 budget package. The terms will be for three years with up to two, one-year extensions. Jim Irvin asked if there were any questions. Steve Walsh asked for clarification regarding pricing. Chris explained that the firms are required to provide pricing that is no higher than pricing provided to Member Jurisdictions. Mike Marschner asked for and received clarification that the pricing would never be higher than any of the eight Member Jurisdictions. Jim Irvin asked if there were any other questions. There being no additional questions, a vote was taken and the item passed unanimously.

ACTION AGENDA ITEM NO. 2017-2-2 – Selection of On-call Legal Services Firms: A motion was made by Rudy Chow and seconded by Rhody Holthaus to approve this item. Chris Skaggs explained that the Authority legal services contracts are expiring on June 30. The Authority received 13 proposals. Authority staff, including its in-house attorney reviewed the proposals. Eleven firms are recommended for approval: Ballard Spahr LLP; Gordon Feinblatt LLC; Hogan Lovells US LLP; MacLeod Law Group LLC; McGuire Woods LLP; McKennon Shelton & Henn LLP; Miles & Stockbridge PC; Rich & Henderson, PC; Saul Ewing LLP; Venable LLP; and Williams Mullen. Chris noted that an initial upset limit recommended is \$50,000 per firm with adjustments to be made and included in the Fiscal Year 2018 budget package. He also pointed out that multiple firms are needed to insure Members would have access to firms with appropriate experience and pricing options as well as to insure availability in the event a firm is conflicted out of providing service. Jim Irvin asked if there were any questions or comments. There being no comments or questions a vote was taken and the item was approved unanimously.

Jim Irvin asked if there were any additional topics to be discussed. There being no additional comments or discussion items, the meeting adjourned at 3:15 p.m.

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Chris Skaggs, Executive Director